



**REGULAR MEETING
OF THE BOARD OF DIRECTORS**

**Chino Basin Water Conservation District
District Office
4594 San Bernardino Street
Montclair, CA 91763**

Monday, September 14, 2020

M I N U T E S

INVOCATION – Director Ligtenberg gave the invocation.

CALL TO ORDER AND FLAG SALUTE – President King called the meeting to order at 10:00 a.m.

ROLL CALL

Board Members Present: President Terry King
Vice President Margaret Hamilton
Treasurer Marc Grupposo
Director Gil Aldaco
Director Hanif Gulmahamad
Director Mark Ligtenberg
Director Ryan Sonnenberg

Board Members Absent: None

General Counsel Present: Leland McElhaney, Esq.

Staff Present: Executive Director Elizabeth Skrzat
Conservation Programs Manager Scott Kleinrock
Facilities and Operations Manager Dave Schroeder
Community Programs Manager Maia Dean
Administrative Services Manager Toyasha Sebbag
Board Clerk/Administrative Coordinator Daniel Lopez
Office Assistant II Judy Taylor
Community Programs Coordinator Omone Abu
Community Programs Specialist Monica Curiel
Conservation Specialist I Brandon Burgess

Visitors Present: Rachel Hart, San Diego Human Resources Consulting

ADDITIONS OR CHANGES TO THE AGENDA – None.

PRESENTATIONS

New Staff Introduction – Toyasha Sebbag, Administrative Services Manager by Elizabeth Skrzat, Executive Director.

Executive Director Skrzat introduced the Board to the Administrative Services Manager Toyasha Sebbag.

Consultant Introduction – Rachel Hart from San Diego Human Resources Consulting by Elizabeth Skrzat, Executive Director.

Executive Director Skrzat introduced the new Human Resources consultant Rachel Hart of San Diego Human Resources Consulting. Ms. Hart gave a presentation on the background of San Diego Human Resources Consulting and the services offered to the District. The areas of assistance contracted by the District were presented to the Board.

Community Programs Department Metrics for FY 2019-2020 – Maia Dean, Community Programs Manager.

Community Programs Manager Maia Dean presented the metrics for Fiscal Year 2019-2020. The metrics included information from the following programs:

- Field Trip Program
- Classroom Visits
- Self-Guided Field Trips
- Watershed Expeditions Summer Camp
- Volunteer Opportunities
- Outreach Events & Tabling

Ms. Dean presented the attendee numbers for each program. The effects of the COVID-19 pandemic on attendee numbers were also discussed. Ms. Dean reviewed each program, evolutions of each program historically and future plans for each program moving forward.

Virtual Watershed Expeditions Camp 2020 – Monica Curiel, Community Programs Specialist.

Community Programs Specialist Monica Curiel presented the Virtual Watershed Expeditions Camp 2020. Due the pandemic the District was not able to hold the in-person Summer Camp. The Community Programs Department created a Virtual Summer Camp to continue the

District's education and outreach activities. Families that signed up for the Summer Camp were furnished all the materials to participate. The department saw a positive response from participants in the virtual summer camp format.

CONSENT CALENDAR

1. **Minutes**
 - a. **August 10, 2020 –Regular Board Meeting.** Approve.
 - b. **August 19, 2020 –Personnel Committee Meeting.** Approve.
 - c. **September 4, 2020 –Personnel Committee Meeting.** Approve.
2. **Financial Reports.**
 - a. **July 2020.** Approve.
3. **AB 1234 - Director Travel, Training and Meeting Report.** Approve.
4. **Board Compensation and Reimbursement for Listed Events per Policy 47.** Approve.
5. **FY 20-21 Revised Classification and Compensation Schedule.** Approve.

President King requested to pull Items 1. b. August 19, 2020- Personnel Committee Meeting Minutes and 1. c. September 4, 2020- Personnel Committee Meeting Minutes of the Consent Calendar for separate discussion. The purpose was to have a further discussion and review on items discussed at the Personnel Committee meetings prior to Board approval. Executive Director Skrzat and Personnel Committee Chair Grupposo addressed the questions President King had regarding items approved by the Personnel Committee Meetings of August 19 and September 4. These concerns were regarding changes to District policy 44 and 47 and the List of Comparator Agencies offered by Koff & Associates. President King then motioned to approval the full consent calendar.

Motion carried on 7-0-0-0 vote to approve items #1-5 of the Consent Calendar.

MOVED: King

SECONDED: Sonnenberg

APPROVED: 7-0-0-0

AYES: King, Hamilton, Grupposo, Aldaco, Gulmahamad, Ligtenberg, Sonnenberg

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC HEARINGS – None.

PUBLIC COMMUNICATIONS – None.

DISCUSSION ITEMS

6. Letter of Support for Monte Vista Water District’s U.S. Bureau of Reclamation WaterSMART Grant Application

Executive Director Skrzat and staff recommends the Board approval a letter of support for Monte Vista Water District’s (MVWD) grant application to the U.S. Bureau of Reclamations WaterSMART Grant Program in support of purchasing and installing smart meters for MVWD’s customers.

Motion carried on 7-0-0-0 vote to approve the Letter of Support for Monte Vista Water District’s U.S. Bureau of Reclamation WaterSMART Grant Application.

MOVED: Gruposso SECONDED: Gulmahamad APPROVED: 7-0-0-0

AYES: King, Hamilton, Gruposso, Aldaco, Gulmahamad, Ligtenberg, Sonnenberg

NOES: None

ABSTAIN: None

ABSENT: None

7. Chino Basin Water Conservation District’s Central Story

Executive Director Skrzat and staff recommends the Board approve Chino Basin Water Conservation District’s Central Story.

Maia Dean, Community Programs Manager presented the Chino Basin Water Conservation District’s Central Story. The purpose of the development of a Central Story is to be used by all Board Members and staff as a marketing tool when discussing the District with community members and leaders.

Motion carried on 7-0-0-0 vote to approve Chino Basin Water Conservation District’s Central Story

MOVED: Aldaco SECONDED: Gulmahamad APPROVED: 7-0-0-0

AYES: King, Hamilton, Gruposso, Aldaco, Gulmahamad, Ligtenberg, Sonnenberg

NOES: None

ABSTAIN: None

ABSENT: None

NEW BUSINESS – None.

INFORMATIONAL ITEMS – None.

DIRECTOR ORAL REPORTS

President King: Nothing to report.

Vice President Hamilton: Nothing to report.

Treasurer Gruposso: Wish President King and Vice President Hamilton quick recovery.

Director Aldaco: Submitted a written report.

Director Gulmahamad:

On August 14, 2020, attended the Building Industry Association Water Conference. Wade Crawford the Director of Environmental Affairs representing Governor Newsom's Office, presented priorities that included ensuring that poor communities receive clean and safe drinking water. The governor's office is focused on items listed below.

- Extend regulations enable production and use of recycled water
- Working with agriculture to have more organic content in soil to sequester carbon
- Restore floodplains in our river system by allowing rivers to overflow its banks occasionally
- Accelerate smart water storage both above and below ground
- Modernizing conveyance of water
- Stabilize Salton Sea
- Use water data more efficiently
- Building energy and water efficient homes
- Utilizing efficient technologies to irrigate yards

Director Ligtenberg:

Mentioned to staff that Association of California Water Agencies (ACWA) have videos on their website that are very interesting regarding water in our area and beyond.

Director Sonnenberg: Nothing to report.

STAFF ORAL REPORTS

Executive Director – Wish President King and Vice President Hamilton quick recovery.

Board Attorney – Nothing to report.

CLOSED SESSION – None.

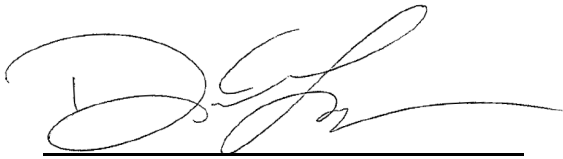
ADJOURN

President King adjourned the meeting at 11:30 a.m. to the next regular Board meeting of the Chino Basin Water Conservation District to be held on Monday, October 12, 2020 at 10:00 a.m. at the District Headquarters, located at 4594 San Bernardino Street, Montclair, CA 91763 or online via Zoom Meetings.



Elizabeth Skrzat, Executive Director

ATTEST:



Daniel Lopez, Board Clerk/Administrative Coordinator