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**REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**Chino Basin Water Conservation District  
4594 San Bernardino Street  
Montclair, CA 91763**

**Monday, August 8, 2022**

**MINUTES**

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**INVOCATION** – Director Sonnenberg gave the invocation.

**CALL TO ORDER AND FLAG SALUTE** – President King called the meeting to order at 2:03 p.m. and led the audience in the flag salute.

**ROLL CALL**

Board Members Present: President Terry King  
Vice President Margaret Hamilton  
Treasurer Marc Grupposo  
Director Gil Aldaco  
Director Hanif Gulmahamad  
Director Mark Ligtenberg  
Director Ryan Sonnenberg

Board Members Absent: None.

General Counsel Present: Leland McElhaney, Esq.

Staff Present: General Manager Elizabeth Skrzat  
Assistant General Manager Toyasha Sebbag  
Conservation Program Manager Scott Kleinrock  
Facilities & Operations Manager Dave Schroeder  
Community Program Educator II Jenna Hoover

Guests Present: None.

**ADDITIONS OR CHANGES TO THE AGENDA** – None.

**PRESENTATIONS** – Facilities & Operations Manager Dave Schroeder gave a metrics presentation on basin infiltration numbers for FY 2021-2022 of state water project, recycled water, and stormwater captured in the CBWCD's basins. He reported current numbers are through April 2022 and that he would return to the Board later with a PowerPoint presentation of the various water sources captured at each basin. Mr. Schroeder thanked Inland Empire Utilities Agency (IEUA) for being a good partner in collaborating with CBWCD to provide source water for our basins. Lastly, Mr. Schroeder reported on the status of Montclair Basin No. 2 capital improvement project, which is on track to be complete by mid-October 2022.

Conservation Program Manager Scott Kleinrock reported on the Landscape Evaluation and Audit Program (LEAP) Residential/Commercial Program and Design Assistance Program. According to Mr. Kleinrock's matrices, the FY 2021-2022 trend compared to 5-years ago indicates that commercial properties are already saving a considerable amount of water. Mr. Kleinrock also reported on the name change from the Inland Valley Garden Planner website to the Waterwise Gardener Planner website. Director Aldaco complemented staff on the website name change.

General Manager Elizabeth Skrzat presented on the effects of the urban trees and parklands health in relation to Assembly Bill (AB) 1668 and Senate Bill (SB) 606. Ms. Skrzat reported on the discussion from the State Water Resources Control Board Workshop (State Board) where these issues were discussed at length and gave her synopsis of the workshop. Importantly, that changing consumer behavior is key, as 90% of the urban forest is on private property watered by customers, including residential parkway trees. Therefore, the message to customers should focus on the fact that lawns and trees are different and should be cared for differently: lawns need frequent, shallow waterings; trees need infrequent, deep watering. Therefore, the State Board should avoid sprinkler run time restrictions and focus on new giveaways, such as "tree watering kits" and converting irrigation systems to water trees and California native landscapes rather than lawns.

### **CONSENT CALENDAR**

1. **Minutes.**
  - a. **July 11, 2022 – Regular Board Meeting.** Approve.
  
2. **Financial Reports.**
  - a. **June 2022.** Approve.
  
3. **AB 1234.**
  - a. **Director Travel, Training, and Meeting Report.** Approve.
  - b. **Compensation & Reimbursement Report.** Approve.
  
4. **Adopt Resolution No. 2022-13 Authorizing the Use of Teleconference Technology for Meetings for a Period of 30-days Consistent with Assembly Bill (AB) 361.** Approve.

A motion was made by Director Aldaco and seconded by Director Grupposo to approve the consent calendar.

**Motion carried on 7-0-0-0 vote to approve items #1-4 of the Consent Calendar.**

**MOVED: Aldaco**

**SECONDED: Grupposo**

**APPROVED: 7-0-0-0**

AYES: King, Hamilton, Grupposo, Aldaco, Gulmahamad, Ligtenberg, Sonnenberg

NOES: None

ABSTAIN: None

ABSENT: None

**PUBLIC HEARINGS** – None.

### **PUBLIC COMMUNICATIONS**

President King opened the Public Comment Period and asked staff if there were any requests received to provide public comment. No requests were received and no one in the audience indicated a desire to speak; therefore, President King closed the Public Comment Period.

### **DISCUSSION ITEMS**

#### **5. District Legislative Policy Guidebook**

Staff report was given by Assistant General Manager Toyasha Sebbag.

Director Grupposo made a motion to approve the Legislative Policy Guidebook and Director Aldaco seconded the motion.

Director Aldaco discussed his general support for the Legislative Guidebook.

Director Sonnenberg expressed the importance of the district having a viewpoint on important legislative issues. And President King agreed but requested more definitive rules and legislative tracking mechanisms.

Director Grupposo spoke as the Chair of the Legislative Committee to explain how each legislation was reviewed and critiqued by the Committee prior to Board recommendation.

President King communicated his hesitation in approving a district legislative policy without frequent and direct oversight from the Board of Directors. In addition, he was concerned with the staff hours needed for the district to be an active participant in

legislative affairs. Director Gulmahamad shared many of President King's concerns and asked District Counsel for guidance.

General Counsel Leland McElhaney offered to work with staff to review the draft Legislative Policy Guidebook considering feedback from the Board of Director's discussion.

President King agreed with Counsel McElhaney and directed staff to present revisions at the next Legislative Committee Meeting.

No vote was taken.

**6. Request for Proposal (RFP) for the Feasibility of Groundwater Storage Account for the Chino Basin Water Conservation District**

Staff report was given by Assistant General Manager Toyasha Sebbag.

Director Aldaco made a motion to release the RFP and that the Recharge Committee be involved in the evaluation and selection process. Director Sonnenberg seconded the motion.

**Motion carried on 7-0-0-0 vote to release the RFP for the Feasibility of Groundwater Storage Account for the Chino Basin Water Conservation District and for the Recharge Committee to be involved in the evaluation and selection process.**

**MOVED: Aldaco**

**SECONDED: Sonnenberg**

**APPROVED: 7-0-0-0**

AYES: King, Hamilton, Gruposso, Aldaco, Gulmahamad, Ligtenberg, Sonnenberg

NOES: None

ABSTAIN: None

ABSENT: None

**7. CV Strategies Contract Amendment No. 3**

Staff report was given by General Manager Elizabeth Skrzat.

**Motion carried on 7-0-0-0 vote to approve Amendment No. 3 with CV Strategies for an additional \$30,000 in Fiscal Year 2022-2023 and ratify a separate expenditure of \$6,828 in FY 2021-2022.**

**MOVED: Aldaco**

**SECONDED: Gruposso**

**APPROVED: 7-0-0-0**

AYES: King, Hamilton, Gruposso, Aldaco, Gulmahamad, Ligtenberg, Sonnenberg

NOES: None  
ABSTAIN: None  
ABSENT: None

**8. FY 2021-2022 Year-End Budget Adjustments**

General Manager Elizabeth Skrzat asked President King if the Board of Directors wanted a report from staff regarding this discussion item.

President King indicated there were no requests for a staff report and that the Board would receive and file the report. No vote was taken.

**INFORMATIONAL ITEMS**

**9. Association of California Water Agencies Newsletter Article: IEUA & CBWCD Collaboration**

President King pointed out the Informational Item provided in the Agenda Packet for Board's reference.

**DIRECTOR ORAL REPORTS**

President King – None.

Vice President Hamilton – Reported on a July 16, 2022, newspaper article, which reported that California's currently use 48 gallons of water per-person-per-day, which is down from 139 gallons per-person-per-day in 1998. Also, that urban water use is 10%, agricultural use is 40%, and 50% for the environment.

Several Board Members requested a copy of the article.

Treasurer Gruposso – None.

Director Aldaco – Director Aldaco submitted a written report of the meetings he attended in July. Specifically participating in the City of Ontario's July 4<sup>th</sup> Parade. Attending the ASBCSD Membership Meeting and the importance of taking risks to enhance public services. Director Aldaco also discussed the importance of passing out business cards at community events and explaining to people who the district is and what we do. Director Aldaco suggested that the Board attend the Annual CSDA Conference being held the week of August 21 in Palm Desert. Lastly, Director Aldaco complimented the General Manager and staff for creating assessable pathways from our park to the waterwise garden.

Director Gulmahamad – Attended Assemblyman Rodriguez Summer BBQ and complimented staff for having a booth at the event.

Director Ligtenberg – None.

Director Sonnenberg – On August 2, Director Sonnenberg attended, along with Director Aldaco, *Board Member Best Practice 101 Workshop* at Mojave Water Agency co-sponsored with CSDA and San Bernardino LAFCO.

### **STAFF ORAL REPORTS**

General Manager Skrzat – Ms. Skrzat attended a IEUA’s special meeting regarding the Chino Basin Program on August 4, 2022.

Board Attorney – None.

### **CLOSED SESSION**

President King recessed to closed session at 4:16 p.m. regarding the following items:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: Pursuant to Government Code Section 54956.9(d)(1); KAISER FOUNDATION HEALTH PLAN, INC., et al. vs. CHINO BASIN WATER CONSERVATION DISTRICT; and DOES 1 through 10, inclusive; San Bernardino Superior Court Case No.: CIVDS 1933655.

President King reconvened the Regular Board Meeting at 4:35 p.m. Legal Counsel Leland McElhane reported that there was no reportable action taken.

### **ADJOURN**

**President King adjourned the meeting to the next Regular Board Meeting of the Chino Basin Water Conservation District to be held on Monday, September 12, 2022, at 2:00 p.m. at District Headquarters, located at 4594 San Bernardino Street, Montclair, CA 91763.**

APPROVED AND ADOPTED THIS 12<sup>th</sup> DAY OF September 2022.

  
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Elizabeth Skrzat, General Manager

ATTEST:

  
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Dena Y. Lamarque, Board Clerk/Administrative Coordinator