



FINANCE COMMITTEE MEETING

Chino Basin Water Conservation District
District Office
4594 San Bernardino Street
Montclair, CA 91763

Wednesday, May 13, 2020

MINUTES

CALL TO ORDER – Committee Chair Grupposo called the meeting to order at 9:06 a.m.

ROLL CALL

Committee Members Present: Committee Chair Marc Grupposo
 Director Gil Aldaco
 Director Hanif Gulmahamad

Staff Present: Executive Director Elizabeth Skrzat
 Board Clerk/Administrative Coordinator Daniel Lopez

Visitors Present: Ian Berg, Eide Bailly LLP

PUBLIC COMMUNICATIONS – None.

DISCUSSION ITEMS

1. FY 20-21 Budget Proposal.

Executive Director Skrzat reviewed the proposed FY 20-21 Budget estimated to be \$3,500,900.00. Executive Director Skrzat reviewed the following Capital Expenditures.

1. Montclair Basin #2 Spillway- \$500,000.00
2. Block wall or Iron Fencing- \$300,000.00

The Executive Director updated the Committee about the Montclair Basin #2 Spillway project costs and timelines for construction.

1. FY 19-20 Preliminary Investigation & Conceptual Design estimates \$20,000.
2. FY 20-21 Preliminary Design and Permitting Assessment estimated \$150,000.
3. FY 21-22 Final Design, Permitting & CEQA Process estimates \$150,000-\$250,000.

4. FY 22-23 Construction estimates \$500,000- \$750,000.

The Executive Director updated the Committee about a quote for Ornamental Iron Fencing.

1. Quoted Ornamental Iron Fence Project Cost \$277,000.

Ian Berg of the District’s accounting firm presented the Committee with a 10-year future forecasting budget estimate.

CLOSED SESSION – The Committee recessed to closed session at 9:40 a.m. to consider the following closed session items

Pursuant to Government Code Section 54957(b)(1) and (3) personnel matters, exclusion of witnesses; and section 54957.6 employee salaries/benefits.

REPORTABLE ACTION – Forward proposed Merit Pay to the Board for full consideration.

Motion carried on 3-0-0-0 vote to approve the FY 20-21 Budget Proposal and forward to the Board for Approval

MOVED: Grupposo SECOND: Aldaco APPROVED: 3-0-0-0

AYES: Grupposo, Aldaco, Gulmahamad
 NOES: None
 ABSTAIN: None
 ABSENT: None

1. Five-Year Capital Plan

Executive Director Skrzat and Ian Berg presented the Committee with a Five-Year Capital Plan listed below.

	Adopted Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget
District Projects	19/20	20-21	21/22	22/23	23/24	24/25
Montclair Basin No. Spillway		\$170,000.00	\$225,000.00	\$750,000.00		
Tractor Purchase	\$100,000.00					
Valve Gate Repair (State Street)		\$5,000.00				
Goft Cart Purchase	\$16,000.00					
Brooks Basin Wall		\$300,000.00				
Miscellaneous Other/ Contingency	\$14,917.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00

Motion carried on 3-0-0-0 vote to approve Five-Year Capital Plan and forward to the Board for approval.

MOVED: Gulmahamad

SECONDED: Aldaco

APPROVED: 3-0-0-0

AYES: Grupposo, Aldaco, Gulmahamad

NOES: None

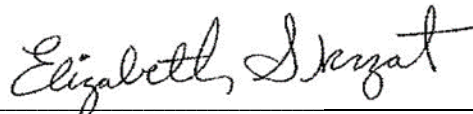
ABSTAIN: None

ABSENT: None

ADJOURN

Committee Chair Marc Grupposo adjourned the meeting at 9:59 a.m. to the next Regular Meeting of the Chino Basin Water Conservation District, to be held on June 08, 2020 at 10:00 a.m. at District Headquarters, located at 4594 San Bernardino Street, Montclair, CA 91763.

APPROVED AND ADOPTED THIS 13th DAY of MAY 2020.



Elizabeth Skrzat, Executive Director

ATTEST:



Daniel Lopez, Board Clerk/Administrative Coordinator