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PERSONNEL COMMITTEE MEETING

Chino Basin Water Conservation District
District Office
4594 San Bernardino Street
Montclair, CA 91763

Friday, March 6, 2020

4:30 p.m.

A G E N D A

CALL TO ORDER

ROLL CALL

Personnel Committee Members: Committee Chair Marc Grupposo, Directors Margaret Hamilton and Ryan Sonnenberg.

PUBLIC COMMUNICATIONS

This is the time and place for the general public to address the Personnel Committee about subjects that do not appear elsewhere on the agenda. Due to Brown Act requirements, action will not be taken on any issues not on the Agenda however; the Personnel Committee may refer comments and concerns to staff or request the item be placed on a future agenda.

DISCUSSION ITEMS

1. Organizational Chart and Job Descriptions.

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review and discuss changes to the CBWCD Organizational Chart, job descriptions, FY 19-20 salary classification, and District Policy No. 17 and if approved, direct staff to present to the Board for consideration March 9, 2020.

2. Request for Proposal (RFP) - Human Resource Services

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review and discuss Request for Proposals for Human Resources Consultant Services, and if approved, direct staff to present to the Board for consideration March 9, 2020.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL. Pursuant to Government Code Section 54957(b)(1) and (3) personnel matters, exclusion of witnesses; and section 54957.6 employee salaries/benefits.

ADJOURN

The Personnel Committee will adjourn to the next Regular Meeting of the Chino Basin Water Conservation District, which will be held on March 9, 2020 at 10:00 a.m. at District Headquarters.

I, Daniel Lopez, Board Clerk/Administrative Coordinator of the Chino Basin Water Conservation District, do hereby certify that a copy of this agenda has been posted by 4:30 p.m. on Wednesday, March 4, 2020.



Daniel Lopez, Board Clerk/Administrative Coordinator