



Those persons wishing to speak on any item included on the agenda should contact the Acting Board Clerk/Administrative Coordinator via email at afernandez@cbwcd.org or contact the District office at (909) 626-2711 at least two hours prior to the advertised starting time of the meeting. During the Public Communications Section, each person's name will be called.

The Chino Basin Water Conservation District complies with the Americans with Disabilities Act and amendments thereto. If you require special assistance to participate in this meeting or if you desire a copy of the Agenda in an alternate format, please contact the District office at (909) 626-2711 at least 48 hours prior to the advertised starting time of the meeting.

Link: <https://zoom.us/j/98961622935>

Call In: 669-900-6833
408-638-0968
346-248-7799

Meeting ID: 989-6162-2935

**REGULAR MEETING
OF THE BOARD OF DIRECTORS**

**Chino Basin Water Conservation District
4594 San Bernardino Street
Montclair, CA 91763**

Monday, January 11, 2021

2:00 p.m.

A G E N D A

INVOCATION

CALL TO ORDER

ROLL CALL

Board Members: President Terry King, Vice President Margaret Hamilton, Treasurer Marc Gruposso, Directors Gil Aldaco, Hanif Gulmahamad, Mark Ligtenberg, and Ryan Sonnenberg.

ADDITIONS OR CHANGES TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), a two-thirds vote (or unanimous vote if less than two-thirds are present), is required to add an item for action, provided that there is a need to take immediate action and that the need for action came to the attention of the agency after the agenda was posted.

PRESENTATIONS - None

ELECTION OF OFFICERS

Officer Elections and Committee Appointments.

Conduct two-year elections for:

- a. President
- b. Vice President
- c. Treasurer

The newly elected President appoints two-year committee members or representatives for the committees and positions listed below:

- a. Chino Basin Recharge Committee
- b. Education Committee
- c. Finance Committee
- d. Personnel Committee

The Board may consider the creation of an Ad-Hoc Redistricting Committee.

District Representative Positions

- a. ACWA – Region 9 Representative
- b. ACWA – Alternate Representative
- c. JPIA - Director
- d. JPIA – Alternate Director
- e. LAFCO – Special District Voting Representative
- f. SCWC – Storm Water Task Force Representative

CONSENT CALENDAR

At this time, members of the public may present testimony as to why an item should be removed from the Consent Calendar for separate discussion. Unless a member of the public or a Director requests that an item be removed from the Consent Calendar, all items will be acted upon as a whole and by one vote. Items removed from the Consent Calendar will be acted upon separately, following the Public Hearing procedures.

1. Minutes

- a. **December 7, 2020 – Finance Committee Meeting.** Approve.
- b. **December 14, 2020 – Regular Board Meeting.** Approve.

- c. **December 17, 2020 – Continuation of the Regular Board Meeting Closed Session.**
Approve.
2. **Financial Reports.**
 - a. **November 2020.** Approve.
3. **AB 1234**
 - a. **Director Travel, Training, and Meeting Report.** Approve.
 - b. **Compensation & Reimbursement Report.** Approve.

PUBLIC HEARINGS – None.

PUBLIC COMMUNICATIONS

This is the time and place for the general public to address the Board of Directors. Due to Brown Act requirements, action will not be taken on any issues not on the Agenda; however, the Board of Directors may refer comments and concerns to staff or request the item be placed on a future agenda. In accordance with District Resolution No. 2020-05: Decorum During Public Meetings, each speaker shall be allotted five (5) minutes of time to address the Board.

DISCUSSION ITEMS

4. **Adjustments to District Labor Grades.**

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review, discuss, and approve adjustments to the District’s Labor Grades.

5. **District Policy No. 52: Executive Management Administrative Leave Benefit.**

Report by: Elizabeth Skrzat, Executive Director
Toyasha Sebbag, Administrative Services Manager

RECOMMENDATION: Review, discuss, and approve changes to Policy No. 52 – Executive Management Administrative Leave Benefit.

6. **Proposed Position Adjustments.**

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review, discuss, and approve proposed adjustments to the positions of “Landscape Maintenance Worker III/Lead” and “Community Programs Coordinator.”

7. Agenda Packet Delivery Schedule.

Report by: Elizabeth Skrzat, Executive Director
Toyasha Sebbag, Administrative Services Manager

RECOMMENDATION: Review, discuss, and provide direction to staff regarding the Agenda Packet delivery schedule.

INFORMATIONAL ITEMS

8. Monthly Goals Tracking Sheet.

9. Quarterly Metrics - FY Q2: October-December 2020 Correspondence.

10. Letter from San Bernardino County Water Districts Regarding the Distribution of COVID-19 Vaccines.

DIRECTOR ORAL REPORTS

This is the time and place for the Board of Directors to report on any items of interest. Upon request by an individual Director, the Board may choose to take action on any of the subject matters listed below.

President King

Vice President Hamilton

Treasurer Grupposo

Director Aldaco

Director Gulmahamad

Director Ligtenberg

Director Sonnenberg

STAFF ORAL REPORTS

Executive Director/Secretary Report

Board Attorney Report

CLOSED SESSION

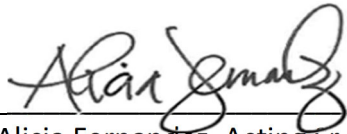
CONFERENCE WITH LEGAL COUNSEL. Pursuant to Government Code Section 54957(b)(1) and (3) personnel matters, exclusion of witnesses; and section 54957.6 employee salaries/benefits.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: Pursuant to Government Code Section 54956.9(d)(1); KAISER FOUNDATION HEALTH PLAN, INC., et al. vs. CHINO BASIN WATER CONSERVATION DISTRICT; and DOES 1 through 10, inclusive; San Bernardino Superior Court Case No.: CIVDS 1933655.

ADJOURN

The Board of Directors will adjourn to the next Regular Meeting of the Chino Basin Water Conservation District, to be held on February 8, 2021 at 2:00 p.m. online at: <https://zoom.us/j/98961622935>.

I, Alicia Fernandez, Acting Board Clerk/Administrative Coordinator of the Chino Basin Water Conservation District, do hereby certify that a copy of this agenda has been posted by 2:00 p.m. on Friday, January 8, 2021.



Alicia Fernandez, Acting Sr. Administrative Assistant