

**CHINO BASIN WATER CONSERVATION DISTRICT
REGULAR MEETING**

District Office
4594 San Bernardino Street
Montclair, CA 91763

MONDAY; April 11, 2011

MINUTES

INVOCATION – President Parker gave the invocation.

FLAG SALUTE – President Parker led the audience in the flag salute.

CALL TO ORDER – The meeting was called to order at 11:07 a.m. by President Parker.

ROLL CALL

Board Members Present: Aldaco, De Haan, Jr., Hofer, Parker, Reddick
Board Members Absent: King, Vanden Heuvel
Staff and Visitors Present: General Manager (GM) Ulloa; Conservation Specialist III Zamora; Conservation Specialist II Schroeder; Conservation Specialist II Fioni; Administrative Assistant Macy; Legal Counsel Brunick with Brunick, McElhaney & Beckett; Jeff Veenema with Claremont Environmental Design Group (CEDG); Lisa Morgan-Perales with Inland Empire Utilities Agency (IEUA); Anthony Traverso from AMG & Associates, Inc.; and Francisco and Roberto Sotomayor from CBWCD.

CONSENT CALENDAR

1. **Minutes – March 14, 2011 – Regular Meeting**
Minutes - March 28, 2011 - Facilities Committee Meeting
2. **Financial Reports – March 2011.** Receive and file.
3. **AB1234 - Director and Staff Travel, Training and Meeting Report.** Receive and file CBWCD's Director and Staff Travel Training and Meeting Report reflecting business-related expenses incurred by the District.

Moved by Director De Haan, Jr., seconded by Director Aldaco, and carried on a 5-0-2 vote to approve Consent Calendar items 1 through 3.

AYES: Aldaco, De Haan, Jr., Hofer, Parker, Reddick
NOES: None
ABSENT: King, Vanden Heuvel

ADDITIONS TO THE AGENDA - None

PUBLIC HEARINGS - None

PUBLIC COMMUNICATIONS - None

GENERAL INFORMATION – ORAL REPORTS

Lisa Perales, IEUA Water Resources Analyst - None

Tony Traverso with AMG and Associates, Inc.

- Mr. Traverso gave his final update on the Mixed-Use Building Project. The project is running nine days ahead of schedule and under budget. There are no major issues to contend with at this time.
- At the Board's request, Mr. Traverso reviewed the change order request under agenda item #6. The new change order includes changes to the bio-retention basin; added security sensors; modifications to the rolling gates; connections for phone/data, security, and fire alarm; revisions to the hardware; and the purchase of an ADA portable sink.

UNFINISHED BUSINESS – None

NEW BUSINESS

4. **Transportation Fees for the Mixed-Use Building.** City of Montclair pass thru fees.

Conservation Specialist Figoni gave the staff report. The City of Montclair (City) charges all new construction projects a wide array of fees including Transportation Development Impact Fees which are pass through funds to the San Bernardino Associated Governments. When the District initially filed for permits, the City agreed to postpone the payment of the applicable transportation fees until permits were pulled for the modification and expansion of the current Administration Building. The City of Montclair reconsidered its position on the payment of the transportation fee related to the Mixed-Used Building and has requested the District pay this fee before the city will issue a certificate of occupancy.

Moved by President Parker, seconded by Director Aldaco, and carried on a 5-0-2 vote to approve 1) payment for the City of Montclair's Public Works Department Transportation Development Impact Fee in the amount of \$8,872.50, 2) transfer \$8,872.50 from unallocated reserves to the Capital Clearing Account 58000, and 3) authorize the General Manager to sign all necessary documents.

AYES: Aldaco, De Haan, Jr., Hofer, Parker, Reddick
NOES: None
ABSENT: King, Vanden Heuvel

5. **California Special Districts Association Board of Directors – Call for Nominations.**

Staff report by: Eunice Ulloa, General Manager Ulloa gave the staff report. No nominations were called resulting in no action taken.

6. **Funding for Mixed-Use Building Change Orders (Request #4)**

Conservation Specialist Figoni gave the staff report. AMG has reviewed these pending change orders and is recommending approval by the Board in the amount of \$9,251.00.

Moved by Director Aldaco, seconded by Director De Haan, Jr., and carried on a 5-0-2 vote to approve 1) funding Sea West Enterprises, Inc. for change orders in the amount of \$9,251.00 and 2) authorize the General Manager to sign all necessary documents.

AYES: Aldaco, De Haan, Jr., Hofer, Parker, Reddick
NOES: None
ABSENT: King, Vanden Heuvel

DIRECTOR ORAL REPORTS

Director Aldaco

- Director Aldaco toured the finished Mixed-use Building stating that it was a job well done. He noticed the potential to hold Board meetings in the building once the current Administrative Building is closed for renovation and suggested that the Board consider this option.

Director Vanden Heuvel - Absent

President Parker

- President Parker attended the Cucamonga Valley Water District's (CVWD) Earth Day celebration on Saturday April 9, 2011 stating that CVWD did a very nice job.

Treasurer De Haan, Jr.

- Treasurer De Haan, Jr. thanked GM Ulloa for calling the San Bernardino County Flood Control District and the Inland Empire Utilities Agency and addressing the issues related to the release of water from the Grove Basin.

Vice President Hofer - None

Director King - Absent

Director Reddick

- Director Reddick attended the monthly meeting of the Southern California Water Committee Storm Water Task Force on March 24, 2011. He distributed a brief summary of issues discussed at the meeting.

STAFF ORAL REPORTS

General Manager/Secretary Ulloa

- The District sent a Spring Cactus to Director King and his wife upon the passing of his father-in-law. GM Ulloa shared an email that Director King sent thanking the Directors and staff for their thoughtfulness.
- GM Ulloa thanked Conservation Specialist Fioni and staff for their hard work preparing for the District's annual Earth Day Festival. The event was canceled due to rain and is being rescheduled in May.
- The Chino Desalter (CDA) Board is taking action regarding the Chino Airport plume.

Conservation Specialist III Zamora

- The LEAP team has completed 75 audits under the new program with a potential water savings of 62.25 acre feet per year (AFY) covering 42.38 acres of landscape.
- The Professional Landscape Classes taught to three agencies in North San Diego County have been completed. San Dieguito Water District and Olivenhain Municipal Water District have sent letters of appreciation.
- California Emergency Management Agency (Cal EMA) notified the District that the Hazardous Mitigation Plan submitted by the District has been approved and is being forwarded to the Federal Emergency Management Agency (FEMA) for final review at the Federal level.

Conservation Specialist II Schroeder

- Basin Activities
 - Gophers causing plant death at Ely Basin #3 are being treated.
 - Quarterly reports for College Heights East Basin work performed by GRB Equipment Rentals were distributed for the years 2009, 2010, and 2011.

- Frank and Robert Sotomayor gave an impressive presentation, including a power point slide show with before and after photos, of the landscape renovation, southwestern style, that they designed and installed on the south side of Montclair Basin #1.

Conservation Specialist II Figoni

- Press Releases: Veggie Gardening and Fruit Tree Pruning class on March 19, 2011
- Other Outreach
 - Inland Empire Garden Friendly Program:
 - The first workshop was held at Western Municipal Water District (WMWD). Seven people attended the class.
 - The first plant sale was Saturday, April 9, 2011 in Riverside. Attendance was excellent.
 - The District's facebook website now has 174 friends (up 13 from last month).
- Staffed Booths at Public Events: Cucamonga Valley Water District's Earth Day event on April 9, 2011.
- Landscape Workshops Outreach:
 - The Veggie and Fruit tree class on March 19, 2011 was well received with 40 attendees.
 - There was a free mulch giveaway at this class.
- Other
 - The Earth Day Festival was canceled due to rain and is being rescheduled for May.
 - Mary Ann Melleby from Monte Vista Water District is retiring on May 5, 2011.
 - The District's Earth Day is Every Day event will be held on Saturday, May 14, 2011.
 - The Santa Ana River Watershed Conference will be held on April 27, 2011 in Riverside.
 - The Garden Facilities Improvement Plan Board Workshop will be held on Friday April 29, 2011 at 10:30 a.m.
 - The Ad Hoc Advertising Committee will meet on Friday, April 22, 2011 at 9:30 a.m.
 - Southern California Edison accepted the District's reservation for a solar panel rebate. Over the next five years the District will receive \$75,000 in rebate.

Administrative Assistant Macy - None

Attorney Bill Brunick - None

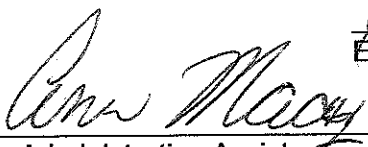
CLOSED SESSION - None

ADJOURN

President Parker adjourned the meeting at 12:43 p.m. to the next regular meeting of the Chino Basin Water Conservation District scheduled for Monday, May 9, 2011, 11:00 a.m. at the District Headquarters.

APPROVED AND ADOPTED THIS 9th DAY OF MAY, 2011.

ATTEST:


Ann Macy, Administrative Assistant


Eunice M. Ulloa, General Manager/Secretary