



Those persons wishing to speak on any item included on the agenda should fill out and submit to the Administrative Assistant a "Request to Speak" form (name and address optional) which is available in the Board Room.

The Chino Basin Water Conservation District complies with the Americans with Disabilities Act and amendments thereto. If you require special assistance to participate in this meeting or if you desire a copy of the Agenda in an alternate format, please contact the District's office at (909) 626-2711, at least 48 hours prior to the advertised starting time of the meeting.

**CHINO BASIN WATER CONSERVATION DISTRICT
REGULAR MEETING**

**District Office
4594 San Bernardino Street
Montclair, CA 91763**

MONDAY; January 9, 2012

11:00 a.m.

A G E N D A

INVOCATION

FLAG SALUTE

CALL TO ORDER

ROLL CALL

Board Members: **President Parker, Vice President Hofer, Treasurer De Haan, Jr.,
Directors Aldaco, King, and Vanden Heuvel**

BOARD APPOINTMENT

1. **Appointment to Fill the Unexpired Division 3 Board of Director Position Term.**

Verbal report by President Kati Parker

RECOMMENDATION: Following the direction resulting from the January 4, 2012 Special Meeting, appoint Margaret Hamilton to fill the unexpired position of Division 3 Board of Director until the November 2012 elected candidate takes the oath of office.

M _____ S _____ RC _____

General Manager Eunice Ulloa will administer the Oath of Office to appointed Board Member for Division 3, Margaret Hamilton.

CONSENT CALENDAR

At this time, members of the public may present testimony as to why an item should be removed from the Consent Calendar for separate discussion. Unless a member of the public or a Director requests that an item be removed from the Consent Calendar, all items will be acted upon as a whole and by one vote. Items removed from the Consent Calendar will be acted upon separately, following the Public Hearing procedures.

2. **Minutes – December 12, 2011 – Regular Meeting**
Minutes – December 20, 2011 – Ad Hoc Redistricting Committee Meeting
Minutes – January 4, 2012 – Special Meeting

3. Financial Reports – December 2011. Receive and file.
4. AB1234 - Director and Staff Travel, Training and Meeting Report. Receive and file CBWCD's Director and Staff Travel Training and Meeting Report reflecting business-related expenses incurred by the District.
5. American Ground Water Trust/Association of Ground Water Agencies Aquifer Recharge Annual Conference. Authorize interested Board Members and staff to attend the conference on January 30 and 31, 2012 in Ontario, CA.

M _____ S _____ RC _____

GENERAL INFORMATION – ORAL REPORTS

IEUA general update - Lisa Perales, IEUA Water Resources Analyst

Facilities Improvement Project update – Tony Traverso, AMG & Associates and Jeff Veenema, CEDG.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), a two-thirds vote (or unanimous vote if less than two-thirds are present), is required to add an item for action, provided that there is a need to take immediate action and that the need for action came to the attention of the agency after the agenda was posted.

PUBLIC HEARINGS - None

PUBLIC COMMUNICATIONS

This is the time and place for the general public to address the Board of Directors about subjects that do not appear elsewhere on the agenda. Due to Brown Act requirements, action will not be taken on any issues not on the Agenda however; the Board of Directors may refer comments and concerns to staff or request the item be placed on a future agenda.

UNFINISHED BUSINESS

6. Reapportionment of the Director's Divisions Following the 2010 Decennial Census. (Carried forward from the September 12, 2011 and November 14, 2011 Board Meetings)

Staff Report by: Administrative Assistant Ann Macy

RECOMMENDATION: Staff recommends that the Board 1) approve the Ad Hoc Redistricting Committee's recommended changes to Director's divisions in order to bring the Division populations into compliance with current law, 2) direct staff to obtain estimates from two engineering firms for legal descriptions and maps at a cost not to exceed \$10,000, 3) transfer \$10,000 from unappropriated reserves to the FY 11-12 Budget Account #51300: Consulting, 4) authorize the General Manager to select the engineering firm, 5) prepare a resolution "Re-establishing Division Boundaries for Representation by Directors" for Board approval to publish, and 6) authorize the General Manager to sign all necessary documents.

M _____ S _____ RC _____

7. **Education Grant Guidelines and Criteria – Revision.**
(Carried forward from the November 14, 2011 Board Meetings)

Verbal Report by: Education Committee Chair Kati Parker

RECOMMENDATION: Approve and adopt the revised Guidelines and Criteria for Grant Awards as reflected in the attached document reflecting the revisions.

M _____ S _____ RC _____

NEW BUSINESS

8. **Governmental Accounting Standard Board (GASB) Statement No. 54 Fund Balance Adjustment for June 30, 2011**

Staff Report by: General Manager Ulloa and Administrative Assistant Macy

RECOMMENDATION: Approve the following staff recommended totals for the District Fund Balance as of June 30, 2011:

Fund Type Definition:

Non-spendable Fund Balance	\$13,310.00
Restricted Fund Balance	\$0.00
Committed Fund Balance	\$200,531.00
Assigned Fund Balance	\$12,667,500.00
Unassigned Fund Balance	\$5,046,910.00
Total Fund Balance	<u>\$17,748,251</u>

M _____ S _____ RC _____

9. **State of the Santa Ana River Watershed Conference.**

Staff Report by: Eunice Ulloa, General Manager

RECOMMENDATION: Discuss the event sponsorship opportunities and determine whether the Board desires to purchase a sponsorship.

Action necessary, depending upon decision, is reflected below:

Sponsorship: Make a motion to approve a specific (bronze, silver, aquamarine, gold, etc.) sponsorship for the amount of (\$3,000, \$4,000, \$5,000, \$8,000, etc.), 2) transfer the associated dollar amount of the sponsorship selected from the unappropriated reserves to Community Events/Sponsorships Account 56400, 3) select appropriate number of attendees related to the sponsorship selected, and 4) authorize the General Manager to submit the appropriate forms with the corresponding payment.

M _____ S _____ RC _____

DIRECTOR ORAL REPORTS

This is the time and place for the Board of Directors to report on any items of interest. Upon request by an individual Director, the Board may choose to take action on any of the subject matters listed below.

President Parker

Vice President Hofer

Treasurer De Haan, Jr.

Director Aldaco

Director King

Director Vanden Heuvel

STAFF ORAL REPORTS

General Manager/Secretary's Report

Conservation Specialist III Zamora's Report

- LEAP Activities
- Professional Landscape Classes

Conservation Specialist II Schroeder's Report

- Basin Activities
- Garden Tours
- Special Projects

Conservation Specialist II Figoni's Report

- Press Releases / Articles
- Other Outreach
- Staffed Booths at Public Events
- Landscape Workshops Outreach
- Construction Update
- Other

Administrative Assistant Macy's Report

Attorney Bill Brunick

CLOSED SESSION

CONFERENCE WITH LEGAL COUNCIL – EXISTING LITIGATION: Pursuant to Government Code Subdivision (a) of Section 54956.9; San Bernardino County Superior Court Case No. 164327; Chino Basin Municipal Water District v. City of Chino, et al. now Designated No. RCV 51010.

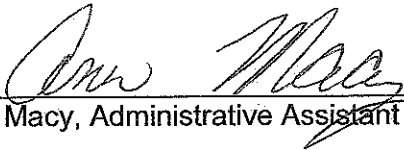
PUBLIC EMPLOYEE PERFORMANCE EVALUATION: In accordance with government Code Section 54957, title: General Manager.

ADJOURN

The meeting will be adjourned in the memory of Senator Ruben Ayala who passed away on January 4, 2012.

The next Regular Meeting of the Chino Basin Water Conservation District will be held on Monday, February 13, 2012 at 11:00 a.m. in the District Headquarters.

I, Ann Macy, Administrative Assistant of the Chino Basin Water Conservation District, do hereby certify that a copy of this agenda has been posted by 11:00 a.m. on February 10, 2012.



Ann Macy, Administrative Assistant