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## CHINO BASIN WATER CONSERVATION DISTRICT REGULAR MEETING

District Office  
4594 San Bernardino Street  
Montclair, CA 91763

MONDAY; December 13, 2010

### MINUTES

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**INVOCATION** – Vice President Hofer gave the invocation.

**FLAG SALUTE** – President Parker led the audience in the flag salute.

**CALL TO ORDER** – The meeting was called to order at 11:12 a.m. by President Parker.

#### **ROLL CALL**

Board Members Present: Aldaco, Hofer, King, Parker, Reddick, Vanden Heuvel

Board Members Absent: De Haan, Jr.

Staff and Visitors Present: General Manager (GM) Ulloa; Conservation Specialist III Zamora; Conservation Specialist II Schroeder; Conservation Specialist II Figoni; Administrative Assistant Macy; Legal Counsel Brunick with Brunick, McElhaney & Beckett; Lisa Morgan-Perales with Inland Empire Utilities Agency (IEUA); Jeff Veenema with Claremont Environmental Design Group (CEDG); and Tony Traverso with AMG and Associates, Inc. (AMG).

#### **OATH OF OFFICE CEREMONY**

General Manager Ulloa administered the Oath of Office to appointed Board Members Terry King, John Reddick and Geoffrey Vanden Heuvel.

#### **ELECTION OF OFFICERS**

##### 1. **Officer Elections and Committee Appointments.**

Director Vanden Heuvel nominated and moved to appoint President Parker to a two year term as Board President. Vice President Hofer seconded the motion. The motion was carried on a 6-0-1 vote.

**AYES:** Aldaco, Hofer, King, Parker, Reddick, Vanden Heuvel

**NOES:** None

**ABSENT:** De Haan, Jr.

Director Reddick nominated and moved to appoint Vice President Hofer to a two year term as Board Vice President. Director King seconded the motion. The motion was carried on a 6-0-1 vote.

**AYES:** Aldaco, Hofer, King, Parker, Reddick, Vanden Heuvel  
**NOES:** None  
**ABSENT:** De Haan, Jr.

Director Vanden Heuvel nominated and moved to appoint Treasurer De Haan, Jr. to a two year term as Board Treasurer. Director Reddick seconded the motion. The motion was carried on a 6-0-1 vote.

**AYES:** Aldaco, Hofer, King, Parker, Reddick, Vanden Heuvel  
**NOES:** None  
**ABSENT:** De Haan, Jr.

President Parker appointed the District committee members, standing as is, with terms ending in December 2012:

- a. Finance Committee – Chairperson De Haan, Jr., Aldaco, Reddick
- b. Personnel Committee – Chairperson Reddick, Aldaco, Parker
- c. Education Committee – Chairperson Parker, Aldaco, Reddick (Alternate – King)
- d. Recycled Water Committee – Chairperson King, Parker, Reddick
- e. Facilities Committee – Chairperson Aldaco, Parker, Reddick
- f. Advertising Committee (Ad-hoc with no defined term) – Chairperson Hofer, Aldaco, Reddick.
- g. Basin Landscape Committee - Aldaco, Hofer, Parker

### **CONSENT CALENDAR**

2. **Minutes – November 8, 2010 – Regular Meeting**  
**Minutes – November 30, 2010 – Education Committee Meeting**  
**Minutes – December 3, 2010 – Personnel Committee Meeting**
3. **Financial Reports – November 2010.** Receive and file.
4. **AB1234 - Director and Staff Travel, Training and Meeting Report.** Receive and file CBWCD's Director and Staff Travel Training and Meeting Report reflecting business-related expenses incurred by the District.

Moved by Director Reddick, seconded by Director Vanden Heuvel, and carried on a 6-0-1 vote to approve Consent Calendar items 2 through 4.

**AYES:** Aldaco, Hofer, King, Parker, Reddick, Vanden Heuvel  
**NOES:** None  
**ABSENT:** De Haan, Jr.

**ADDITIONS TO THE AGENDA** – None

**PUBLIC HEARINGS** - None

**PUBLIC COMMUNICATIONS** – None

**UNFINISHED BUSINESS** – None

**NEW BUSINESS**

5. **Participation in a 12-month multi-agency advertising agreement with the Inland Valley Daily Bulletin for a 2011 community outreach campaign.** Inland Empire Utilities Agency (IEUA) is requesting that CBWCD, once again, contribute \$10,000 toward the campaign which is valued at \$254,113.

General Manager Ulloa gave the staff report. The District has participated in this program for the last five years. Staff recommends continued participation. Director Vanden Heuvel noted a recent letter to the editor in the Daily Bulletin that expressed concern regarding the spending practices of public agencies. The Board then discussed this particular expenditure and the importance of informing the public about the District and its programs. Due to the fact that the cost of this extensive advertising campaign is shared, the Board agreed that this is an efficient and intelligent use of District funds.

**Moved by Director Vanden Heuvel, seconded by Director Reddick, and carried on a 6-0-1 vote to approve a contribution of \$10,000 to IEUA for the 2011 joint outreach campaign valued at \$254,113.**

**AYES: Aldaco, Hofer, King, Parker, Reddick, Vanden Heuvel**  
**NOES: None**  
**ABSENT: De Haan, Jr.**

6. **Annual Art/Poster Contest.**

Education Committee Chairperson Parker presented the Committee's recommendations for winning entries and honorable mentions for the annual Poster/Art Contest. The Committee recommended that the Board award \$200 gift cards to each participating class, that did not win (60 classes), to purchase classroom supplies.

**The Board discussed the recommendations and by consensus agreed to 1) approve the following winning entries for the annual Poster/Art Contest:**

- **K-6<sup>th</sup> grade category**  
Taylor Simm – 6<sup>th</sup> grade  
Lyle S. Briggs Elementary (Chino Valley Unified School District)  
Teacher – Mrs. Lawana Armstrong
- **7-12<sup>th</sup> grade category**  
Rachel Luttig – 12<sup>th</sup> grade  
Chaffey High School (Chaffey Joint Union High School District)  
Teacher – Ms. Jean Rowe

**2) award all other participating classes (one per teacher or classroom) one \$200 gift card from an educational supply store for classroom materials, and 3) transfer \$12,000 from unappropriated reserves to Account #56350: Poster Art Contest.**

**GENERAL INFORMATION – ORAL REPORTS**

**IEUA Water Resources Analyst, Lisa Perales**

- Ms. Perales wished CBWCD Directors and staff a happy holiday season.

**Anthony Traverso of AMG & Associates, Inc.**

- Mr. Traverso gave an update of the progress of the Mixed-Use Building project. Jeff Veenema, with CEDG, briefly reviewed design issues with the Board and stated that the project is going well and Superintendent Byrnes, with Sea West Enterprises, Inc. (Sea West), continues to pay close attention to detail.

- Director Aldaco received a tour from Mr. Prashir, with AMG, and noted that he is impressed with the excellent work being accomplished on the Multi-Use Building project. He encouraged Directors to take tours of the project.

## **DIRECTOR ORAL REPORTS**

### **Director Aldaco**

- Director Aldaco missed the November Board meeting due to a vacation in South America. He noted that they also have water issues in regards to using the water they have efficiently.

**Director Vanden Heuvel** - None

### **President Parker**

- On December 7, 2010 the District presented the City of Ontario with a ceremonial check for \$61,874.44 for the recycled water retrofit of five Ontario parks. Directors Aldaco and De Haan, Jr., President Parker, and Conservation Specialist Figoni attended the ceremony.
- The Personnel Committee met on December 3, 2010. They reviewed an updated salary chart and performance review schedule. Service reviews will be completed soon.

**Treasurer De Haan, Jr.** - Absent

**Vice President Hofer** - None

### **Director King**

- Director King stated that it is great to have the opportunity to serve another four years on the District's Board of Directors and wished everyone a happy holiday season.

### **Director Reddick**

- Director Reddick echoed Director King's statement.
- Director Reddick attended the ACWA-JPIA Board of Directors meeting at the fall 2010 ACWA conference in Indian Wells, California, on November 29, 2010. For the period of 10/1/2006 through 9/30/2009 and out of 280 agencies, the District's loss ratios and ranking are as follows:
  1. Liability – Losses 0; Rank 43
  2. Property – Losses 0; Rank 114
  3. Workers' Compensation – Losses 0; Rank 8

## **STAFF ORAL REPORTS**

### **General Manager/Secretary Ulloa**

- Thanked staff for organizing the holiday party and decorations.
- Riverside County Flood Control District (RCFCD) has approached Ken Manning (CEO of Chino Basin Watermaster) about pursuing projects within the Chino Basin that will help their constituents that live in the Basin. At the January 4, 2011 Watermaster Board meeting consideration will be given to the possibility of RCFCD funding some of the projects that Bob Wagner has identified to help MZ3. Bob Wagner has been invited. GM Ulloa will keep the Board informed.
- GM Ulloa wished Directors and staff a Merry Christmas.

Conservation Specialist III Zamora

- LEAP Activities: CBWCD has completed 44 landscape audits, to date, under the new IEUA contract with a potential savings of 44 acre feet per year (AFY).
- After submitting a Request for Proposal, IEUA has chosen CBWCD as one of the consultants that will teach the Waterwise Landscape Classes within IEUA's service area.
- The District's Hazardous Mitigation Plan (HMP) report has been uploaded to the San Bernardino County Office of Emergency Services web portal for their review and edits.

Conservation Specialist II Schroeder

- Basin Activities:
  - Brooks Basin inlets were opened from the San Antonio Channel and the State Street Channel in preparation for the upcoming storm.
  - Montclair Basin #1 inlets were opened from the San Antonio Channel and the Claremont storm drain in preparation for the upcoming storm.
- Demonstration Garden:
  - A sewer system is being installed for the Multi-Use Building running from the Southeast corner of the Administration Building, northward toward the maintenance road, running through the old herb garden, and on the west side of the amphitheater.

Conservation Specialist II Fioni

- Press Releases / Articles
  - November 12, 2010 – Article published in the Daily Bulletin for the Soils and Irrigation Workshop.
  - November 30, 2010 – Article published for the Maintenance, Pruning and IPM Workshop.
- Other Outreach
  - Created draft ad displaying water use in water wise gardens versus grass.
- Water Wise Workshops
  - A Plants Workshop was held at the District on November 6, 2010 for Monte Vista Water District (MVWD). MVWD was thrilled and has already asked the District to hold another workshop for them.
  - A Soils and Irrigation Workshop was held on November 13, 2010.
  - A Maintenance, Pruning, and IPM Workshop was held on December 4, 2010. This was the last Water Wise Workshop held for 2010.
- Construction Update
  - Construction on the Mixed-Use Building is moving along quickly and smoothly. AMG is continuing to do an excellent job overseeing the project.
  - CEDG and Perry & Associates Collaborative (PAC) are progressing on schedule with the Demonstration Garden design. Bob Perry recently met with Conservation Specialists Schroeder and Fioni. All staff was invited to a brief meeting where Mr. Perry presented an overview of the Demonstration Garden design project.
- Other
  - The District's 2011 Water Wise Workshop dates are set and being promoted.
  - The Education Committee met and reviewed options for modifying the District's annual Earth Day event due to space constraints from upcoming construction projects. The Committee concurred that the event should be held, but the size should be reduced from eight to six activities and from 1,200 to 900 students. This minor adjustment will ensure a safe, yet highly effective event.

Administrative Assistant Macy - None

Attorney Bill Brunick - None

**CLOSED SESSION**

**The Board of Directors recessed to Closed Session at 12:15 p.m.**

**CONFERENCE WITH LEGAL COUNCIL – EXISTING LITIGATION:** Pursuant to Government Code Subdivision (a) of Section 54956.9; San Bernardino County Superior Court Case No. 164327; Chino Basin Municipal Water District v. City of Chino, et al. now Designated No. RCV 51010.

**The meeting reconvened at 12:24 p.m. Counsel Brunick reported that the Board met in closed session, on the above item, adding that there are no reportable actions.**

**ADJOURN**

**President Parker adjourned the meeting at 12:24 p.m. to the next regular meeting of the Chino Basin Water Conservation District scheduled for Monday, January 10, 2011, 11:00 a.m. at the District Headquarters.**

**APPROVED AND ADOPTED THIS 10<sup>th</sup> DAY OF JANUARY, 2011.**

  
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Eunice M. Ulloa, General Manager/Secretary

ATTEST:   
\_\_\_\_\_  
Ann Macy, Administrative Assistant