

**CHINO BASIN WATER CONSERVATION DISTRICT
REGULAR MEETING**

**District Office
4594 San Bernardino Street
Montclair, CA 91763
MONDAY; September 13, 2010**

MINUTES

INVOCATION – President Parker gave the invocation.

FLAG SALUTE – President Parker led the audience in the flag salute.

CALL TO ORDER – The meeting was called to order at 11:01 a.m. by President Parker.

ROLL CALL

Board Members Present: Aldaco, De Haan, Jr., Hofer, King, Parker, Reddick, Vanden Heuvel
Board Members Absent: None (***NOTE: Director Hofer arrived at 11:07 a.m.***)
Staff and Visitors Present: General Manager (GM) Ulloa; Conservation Specialist III Zamora; Conservation Specialist II Schroeder; Conservation Specialist II Figoni; Administrative Assistant Macy; Legal Counsel Brunick with Brunick, McElhaney & Beckett; Lisa Morgan-Perales with Inland Empire Utilities Agency (IEUA); Ken Manning with California Groundwater Coalition; Brian Johns with Gary Ovitt's office; and Legal Counsel Brunick with Brunick, McElhaney & Beckett (arrived at 12:04 p.m.).

CONSENT CALENDAR

1. **Minutes – August 9, 2010 – Regular Meeting**
Minutes – September 3, 2010 – Finance Committee meeting
2. **Financial Reports – August 2010** Receive and file.
3. **AB1234 - Director and Staff Travel, Training and Meeting Report** Receive and file CBWCD's Director and Staff Travel Training and Meeting Report reflecting business-related expenses incurred by the District.
4. **ACWA Regions 8, 9 & 10 5th Annual Fall Program and Tour** Authorize interested Board members and staff to attend the program and tour on September 30, 2010 at the Frontier Project in Rancho Cucamonga, CA.
5. **Three Valleys Municipal Water District's Leadership Breakfast** Authorize interested Board members and staff to attend the breakfast on October 21, 2010 at the Avalon Restaurant within the Fairplex in Pomona, CA.
6. **Chino Basin Watermaster Strategic Planning Conference** Authorize interested Board members and staff to attend the conference on October 4-5, 2010 at the Frontier Project in Rancho Cucamonga, CA.

Moved by Director De Haan, Jr., seconded by Director Reddick, and carried on a 6-0-1 vote to approve Consent Calendar items 1 through 6.

AYES: Aldaco, De Haan, Jr., King, Parker, Reddick, Vanden Heuvel
NOES: None
ABSENT: Hofer

ADDITIONS TO THE AGENDA

General Manager Ulloa requested that one item be added to the agenda due to the fact that it was received after the agenda was posted and needed to be addressed before the next Board of Directors meeting: Item 11 – City of Los Angeles Department of Airports: Right of Entry Permit Agreement.

Moved by Director Vanden Heuvel, seconded by Director De Haan Jr., and carried on a 6-0-1 vote to add requested item 11 to the agenda.

AYES: Aldaco, De Haan, Jr., King, Parker, Reddick, Vanden Heuvel
NOES: None
ABSENT: Hofer

GENERAL INFORMATION – ORAL REPORTS

Lisa Perales, IEUA Water Resources Analyst – No Report

PUBLIC COMMUNICATIONS - None

PUBLIC HEARINGS - None

UNFINISHED BUSINESS

7. **California Groundwater Coalition (CGC) Membership** (carried forward from the August 9, 2010 Board of Director's meeting)

General Manager Ulloa gave the staff report. In March of 2009 the District became members of the California Groundwater Coalition at a Category 2 level for \$7,500. Common interests and goals shared by CGC and CBWCD. A continuing collaboration with CGC will benefit the residents served by the District by broadening the District's influence in matters affecting groundwater management.

NOTE: Director Hofer arrived at 11:07 a.m.

Mr. Ken Manning, President of the CGC, provided the District with an update on the activities of the CGC during the prior fiscal year.

Moved by Director Vanden Heuvel, seconded by Director King, and carried on a 7-0-0 vote to approve 1) continue membership in the California Groundwater Coalition at a Category 2 level; 2) transfer \$7,500 from the unappropriated reserves to Account 51400 Dues, Fees, Memberships and Subscriptions to cover the dues; and 3) authorize the General Manager to execute all applicable documentation.

AYES: Aldaco, De Haan, Jr., Hofer, King, Parker, Reddick, Vanden Heuvel
NOES: None
ABSENT: None

NEW BUSINESS

8. **Southern California Water Committee's 26th Annual Meeting and Dinner Sponsorship consideration.**

General Manager Ulloa gave the staff report.

Moved by Director Vanden Heuvel, seconded by Vice President Hofer, and carried on a 7-0-0 vote to 1) approve a Blue sponsorship level for \$1,750; 2) transfer \$1,750 from the unappropriated reserves to Community Events/Sponsorships Account 56400; and 3) authorize the General Manager to execute all applicable documentation.

**AYES: Aldaco, De Haan, Jr., Hofer, King, Parker, Reddick, Vanden Heuvel
NOES: None
ABSENT: None**

Note: With respect to Mr. Manning's schedule the following item was taken out of order:

INFORMATION ITEMS – WRITTEN

Consulting Engineer Robert Wagner (Wagner & Bonsignore, Inc.)

- A written update from Mr. Wagner on the Recharge Master Plan, dated September 8, 2010 including a PowerPoint presentation prepared by Ben Pak, of Chino Basin Watermaster (CBWM), was distributed to the Board. Mr. Manning, CEO of CBWM, was present and answered questions relating to Mr. Pak's presentation.

NEW BUSINESS (continued)

9. **Revision of Conflict of Interest Code 2008-01 and Appendices** This is a biennial review of the District's Conflict of Interest Code and applicable appendices as required by the Political Reform Act.

Administrative Assistant Macy gave the staff report.

Moved by Director Vanden Heuvel, seconded by Director Reddick, and carried on a 7-0-0 vote to adopt Resolution 2010-07 "A Resolution of the Board of Directors of the Chino Basin Water Conservation District Adopting a Conflict of Interest Code", which supersedes Resolution 2008-01.

**AYES: Aldaco, De Haan, Jr., Hofer, King, Parker, Reddick, Vanden Heuvel
NOES: None
ABSENT: None**

10. **Frontier Project Foundation's Green Tie Gala** Sponsor and/or attend the second annual Gala at the Frontier Project Foundation in Rancho Cucamonga on October 16, 2010 at 6:00 p.m.

Conservation Specialist Figoni gave the staff report. The Board discussed the event and sponsorship opportunities.

Moved by Director Vanden Heuvel, seconded by Director Aldaco, and carried on a 7-0-0 vote to 1) authorize interested Board Members and staff to attend the event and 2) authorize the General Manager to submit the appropriate forms with the corresponding payment.

AYES: Aldaco, De Haan, Jr., Hofer, King, Parker, Reddick, Vanden Heuvel
NOES: None
ABSENT: None

11. **City of Los Angeles Department of Airports: Right of Entry Permit Agreement**
Discuss permit needed for LEAP to provide landscape audit of the Ontario airport and provide direction to staff.

Conservation Specialist Zamora gave the verbal staff report. He distributed the Right of Entry Permit Agreement from the City of Los Angeles Department of Airports noting that the District's insurance Liability and Worker's Compensation policies with ACWA Joint Powers Insurance Agency (JPIA), meet the insurance requirements for this agreement.

Moved by Vice President Hover, seconded by Vanden Heuvel, and carried on a 7-0-0 vote to approve entering into the Right of Entry Permit Agreement with the City of Los Angeles Department of Airports, subject to District Counsel's review, input, and/or revision.

AYES: Aldaco, De Haan, Jr., Hofer, King, Parker, Reddick, Vanden Heuvel
NOES: None
ABSENT: None

DIRECTOR ORAL REPORTS

Director Aldaco - None

Director Vanden Heuvel

- Southern California Water Committee (SCWC) has hired Rich Atwater as its new executive director.
- Director Vanden Heuvel noted that the planning, in process, regarding the expansion of the Chino Basin desalter is an important milestone in the life of the Chino Basin.
- Director Vanden Heuvel read a letter, written by his son Rob Vanden Heuvel, which was published in the opinion letters section addressing the passage of Assembly Bill 32 regarding California climate change law and expressed his concerns about the consequence that this bill would have on agriculture costs and an already faltering economy.

President Parker

- Congratulations to Board members King, Reddick, and Vanden Heuvel on an uncontested election.

Treasurer De Haan, Jr. - None

Vice President Hofer - None

Director King - None

Director Reddick

- Attended the City of Montclair Council Meeting on July 19, 2010 to present the City with a Recycled Water Retrofit Program ceremonial rebate check.
- Attended the IEUA Board meeting on July 21, 2010.

STAFF ORAL REPORTS

General Manager/Secretary Ulloa - None

Conservation Specialist III Zamora

- The LEAP team is finalizing the grant program which helped fund landscape water audits. The 300 required landscape water audits were completed ahead of schedule.
- A new LEAP funding contract with IEUA has been approved. The LEAP team has begun performing audits throughout IEUA's service area.

Conservation Specialist II Schroeder

- Four school tours are scheduled.
- New fencing installations for the street frontages at Montclair Basins 1, 2 and 3 are in progress.
- The District is continuing to work with the City of Upland regarding the Arrow Route street improvements on the south side of the College Heights Basins. The District has requested full documentation for engineering and landscaping plans before the Board will consider approval of deeding this property to the City of Upland. District Engineer, Bob Wagner, has given his approval, in writing, for the project engineering based on the 95% completed drawings provided by Upland. Vice President Hofer questioned Mr. Wagner's 'stability opinion' and was satisfied with the answers Mr. Wagner conveyed in writing.

Conservation Specialist II Fioni

- Press Releases / Articles
 - Water Wise Workshops were advertised in the Inland Valley Daily Bulletin on both the front page of the paper and in the Montclair "Today" section on August 27, 2010.
 - An article and photo showcasing the presentation of a ceremonial reimbursement check from CBWCD to the City of Montclair, for their participation in the Public Sector Recycled Water Connection Program, ran on August 27, 2010 in the "Your City" section.
- Public Events
 - The District staffed a colorful booth with information about CBWCD at the San Bernardino County Water Conference on August 12, 2010.
 - Assembly member Torres held a community meeting in the District's amphitheater on August 14, 2010. Montclair's Mayor, City Manager, Police Chief, and two MVWD Board members attended along with over a dozen local residents.
- Landscape Workshops
 - The "Preparation and Design" workshop was held on August 14, 2010. Thirty-eight people attended. Conservation Specialists Fioni and Schroeder taught the class.
 - The "Basics" workshop class was held on August 28, 2010. There were seventeen attendees. Conservation Specialist Schroeder taught the class.

- Construction Update
 - Construction on the Mixed Use Building will begin soon.
 - Planning meetings begin on September 15, 2010 with Claremont Environmental Design Group (CEDG) and Perry & Associates Collaborative (PAC) to review their conceptual design plan of the District demonstration garden remodel.
- The University of California Cooperative Extension (UCCE) Master Gardener Program will be holding their 2010-2011 training classes for San Bernardino County at the District's facilities. Classes start on September 13, 2010.
- Planning for the annual Landscape and Water Conservation Fair is ongoing. CBWCD expanded its multi-agency partnership to include Three Valleys Water District (TVWD) and their member agencies. TVWD will contribute substantial resources toward improving the event in size and attendance.
- Staff beautified the Water Education Water Awareness Committee's (WEWAC) garden site at the L.A. Fairgrounds and artist/staff member John McCormick painted the patio in a tropical theme. The WEWAC committee was impressed and appreciative.
- CBWCD is cosponsoring, along with Cucamonga Valley Water District (CVWD), the County of San Bernardino Special Districts' Dinner meeting on October 18, 2010 at the Upland Carnegie Library building
- The CVWCD Frontier Project is accepting nominees for the Environmental Steward Award. The winner will be acknowledged at their Green Tie Gala on October 17, 2010.

Administrative Assistant Macy

- Administrative Assistant Macy distributed and reviewed Policy No.47: Board Member Compensation, Reimbursement, and Ethics Training with the Directors.

Attorney Leland P. McElhaney - None

Attorney Bill Brunick - None

INFORMATION ITEMS – WRITTEN – taken out of order as noted above

CLOSED SESSION - None

ADJOURN


At 12:15 p.m. President Parker adjourned the meeting to the next Regular Meeting of the Chino Basin Water Conservation District to be held on Monday, October 11, 2010 at 11:00 a.m. at the District Headquarters.

APPROVED AND ADOPTED THIS 11th DAY OF OCTOBER, 2010.



Eunice M. Ulloa, General Manager/Secretary

ATTEST:



Ann Macy, Administrative Assistant