

**CHINO BASIN WATER CONSERVATION DISTRICT
REGULAR MEETING**

District Office
4594 San Bernardino Street
Montclair, CA 91763

MONDAY, August 10, 2009

MINUTES

INVOCATION – Treasurer De Haan Jr. gave the invocation.

FLAG SALUTE – Treasurer De Haan Jr. led the audience in the flag salute.

CALL TO ORDER – The meeting was called to order at 11:00 a.m. by Treasurer De Haan Jr.

ROLL CALL

Board Members: Aldaco, De Haan Jr., King, Reddick
Board Members Absent: Hofer, Parker, Vanden Heuvel
Staff and Visitors Present: General Manager (GM) Ulloa; Assistant GM Foote; Conservation Specialist III Zamora; Conservation Specialist II Schroeder; Administrative Assistant Macy; Legal Counsel Kennedy with Brunick, McElhaney & Beckett, and Monica Napoles and her family from Chino Hills.

PUBLIC PRESENTATIONS

Treasurer De Haan Jr. made a presentation to the following recipient of the District's Education Grant with a ceremonial check for \$5,000 and a brief introduction of Ms. Napoles.

Monica Napoles: Residence - Chino Hills, CA
Attending - Humboldt State University,
Major - Environmental Resources Engineering

CONSENT CALENDAR

1. **Minutes – July 13, 2009 – Regular Meeting.**
2. **Financial Reports – July 2009.** Receive and file.
3. **AB1234 - Director and Staff Travel, Training and Meeting Report.** Receive and file CBWCD's Director and Staff Travel Training and Meeting Report reflecting business-related expenses incurred by the District.
4. **Inland Empire Utilities Agency Supplemental and Storm Water Recharge data sheets and 2009/2010 total well production chart.** Monthly data collection information for July 2009 and 2009/2010 total well production chart. Receive and file.
5. **Chino Basin Watermaster Strategic Planning Follow-Up Conference.** Authorize Board Members and staff to attend the September 28-29, 2009 conference in Rancho Cucamonga, CA.

6. **Water Institute's 16th Annual Water Conference on Water Policy Issues.** Authorize interested Board members and staff to attend the UWI conference on August 20-21, 2009 in San Diego, CA.

Moved by Director Aldaco, seconded by Director King, and carried on a 4-0-3 vote to approve Consent Calendar items 1 through 6.

AYES: Aldaco, De Haan Jr., King, Reddick
NOES: None
ABSENT: Hofer, Parker, Vanden Heuvel

ADDITIONS TO THE AGENDA

Assistant GM Foote requested that one item be added to the agenda due to the fact that it needs to be addressed before the next Board of Directors meeting: Item 6A – Requests for funding of Recycled Program Agreements.

Moved by Director Aldaco, seconded by Director King, and carried on a 4-0-3 vote to add requested item 6A to the agenda.

AYES: Aldaco, De Haan Jr., King, Reddick
NOES: None
ABSENT: Hofer, Parker, Vanden Heuvel

- 6A. **Recycled Water Incentive Program Funding**

Assistant GM presented thirteen requests for funding of previously approved recycled water conversion agreements. The sites include the following:

<i>City of Ontario</i>	<i>City of Montclair</i>
Anthony Munoz Park	Alma Hoffman Park
Ontario Motor Speedway Park	Golden Girls Park
John Galvin Park	Kingsley Park
Grove Memorial Park	Saratoga Park
Vineyard Park	Sunrise Park
Euclid Median Park	Sunset Park
	Wilderness Park

Moved by Director Reddick, seconded by Director Aldaco, and carried on a 4-0-3 vote to fund the recommended recycled water conversion sites.

AYES: Aldaco, De Haan Jr., King, Reddick
NOES: None
ABSENT: Hofer, Parker, Vanden Heuvel

PUBLIC HEARINGS - None

PUBLIC COMMUNICATIONS - None

UNFINISHED BUSINESS - None

NEW BUSINESS

7. **Annual Adjustment to Director Compensation and Allowable Paid Days.** Annual review of Director compensation and review of legally allowable increase.

Administrative Assistant Macy gave the staff report.

Moved by Director Aldaco, seconded by Director King, and carried on a 4-0-3 vote to not implement a Director raise at this time.

AYES: Aldaco, De Haan Jr., King, Reddick

NOES: None

ABSENT: Hofer, Parker, Vanden Heuvel

8. **California Special Districts Association (CSDA) 2009 Board Elections.** Election of a representative to the CSDA Board of Director's in Region 5, Seat A.

GM Ulloa gave the staff report. The Directors briefly discussed the candidates.

Director Aldaco moved to support election of Elaine Freeman as the Region 5, Seat A representative to the CSDA Board of Directors. Motion failed due to lack of support.

9. **Monte Vista Water District's Request to Quitclaim a Portion of Property Adjacent to the San Antonio Channel.**

GM Ulloa and Attorney Kennedy gave the staff report. The District received a letter of request from Monte Vista Water District (MVWD) asking the District to quitclaim a strip of land to them for the development of water facilities. The strip of land is located in the City of Montclair, immediately south of Palo Verde Street on the west side of the San Antonio Channel. The size of this land is approximately 23,000 square feet.

Attorney Steve Kennedy stated that, before a public agency can dispose of any surplus property over 5,000 square feet, two steps must be taken by the Board.

A. Adopt a resolution declaring the property as surplus.

B. Instruct staff to send a notice to any other local agency within the District's jurisdiction advising these agencies that the property is available for purchase or lease.

A sixty day waiting period will begin the day the notice is mailed. Any entity that receives the notice can indicate a willingness to purchase. If there is no response within the sixty days, the Board may dispose of the property. If a letter of interest is received during that time, it will trigger another sixty day period in which the District will be required to enter into good faith negotiations with the party that submitted the letter of interest.

Staff was directed to draw up a resolution declaring the property as surplus and present it for adoption at the September 14, 2009 Board of Directors regular meeting.

10. **Association of California Water Agencies (ACWA) President and Vice President Elections.** Discussion and/or nomination from the CBWCD Board for President and/or Vice President of ACWA.

GM Ulloa gave the staff report. No Directors present were interested in this position.

Two memos from ACWA were received after the agenda was posted. These memos included 1) a committee nomination request for ACWA committee appointments for the 2010-2011 term and 2) the election of the ACWA representative to the National Water Resources Association (NWRA). GM Ulloa requested that Directors who are interested in any ACWA committee appointment or NWRA election please contact staff as soon as possible.

DIRECTOR ORAL REPORTS

President Parker - Absent

Vice President Hofer - Absent

Treasurer De Haan Jr. - None

Director Aldaco - None

Director King - None

Director Reddick - None

Director Vanden Heuvel - Absent

STAFF ORAL REPORTS

Engineering Consultant Robert Wagner

- Mr. Wagner emailed his work progress update on the Recharge Master Plan which was distributed to the Directors. GM Ulloa stated that his work remains excellent.

General Manager/Secretary's Report

- GM Ulloa informed the Directors that Assistant GM Foote has given his resignation. His last day with the District will be Friday, August 14, 2009.

Assistant General Manager's Report

- Facilities Plan Update:
 - A. Assistant GM Foote thanked the Facilities Committee and the Board for its guidance, leadership and support for these projects.
 - B. Signs for the park have been ordered.
 - C. Final drawings for the maintenance building have been submitted to the City of Montclair for Planning Commission review and approval on August 24, 2009 at 7:00 p.m. Approval is anticipated.
 - D. Construction plans will be submitted for plan check immediately following the Planning Commission approval.
- Recycled water Connection Incentive Program Update:
 - A. Additional agreements have been received from the cities of Montclair and Ontario.
 - B. Twenty one sites are enrolled in the program. The District's maximum incentive exposure at this time is \$318,015. Based on the formula generating incentives, payment may be less based on actual costs incurred.
 - C. No payments have been made to date. Inland Empire Utilities Agency (IEUA) is still collecting billing data.
 - D. A meeting was held with IEUA and MVWD to answer questions related to the program. Both requested modifications to the program to cover costs beyond the scope of the onsite irrigation system conversion to recycled water.
 - E. A Recycled Water Committee meeting is scheduled for Saturday, August 15, 2009 at 10:00 a.m.

Conservation Specialist III's Report

- The District has completed 180 landscape audits to date with a potential savings of 1205 AFY.
- There are currently two sites scheduled for audits and twenty-one sites waiting to be scheduled.
- One Hundred Fifty release forms are due to be returned and processed.

Conservation Specialist II's Report

- A recycled water tour was held on August 5, 2009 for fifteen attendees. This included tours of Brooks Basin, Turner Basin and other basins outside the District boundaries.
- Frank Simpson, representing Rancho Santa Ana Botanic Garden, visited various District properties looking for potential filming locations. The location and subject he is attempting to capture is the Chino Basin watershed and how water is delivered into its percolation basins for groundwater recharge.

Administrative Assistant's Report

- The District's onsite annual audit will be performed on August 12 & 13, 2009.

Attorney Steve Kennedy - None

CLOSED SESSION - None

ADJOURN

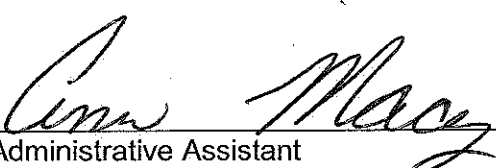
At 12:07 p.m. Treasurer De Haan Jr. adjourned the meeting to the next Regular Meeting of the Chino Basin Water Conservation District to be held on Monday, September 14, 2009 at 11:00 a.m. in the District Headquarters.

APPROVED AND ADOPTED THIS 14th DAY OF SEPTEMBER, 2009.



Eunice M. Ulloa, General Manager/Secretary

ATTEST:



Ann Macy, Administrative Assistant