

**CHINO BASIN WATER CONSERVATION DISTRICT
REGULAR MEETING**

**District Office
4594 San Bernardino Street
Montclair, CA 91763**

MONDAY, April 13, 2009

MINUTES

INVOCATION - Director Aldaco gave the invocation.

FLAG SALUTE - President Parker led the audience in the flag salute.

CALL TO ORDER - The meeting was called to order at 11:00 a.m. by President Parker.

ROLL CALL

Board Members Present: Aldaco, De Haan, Jr., King, Parker, Reddick, Vanden Heuvel

Board Members Absent: Hofer

Staff and Visitors Present: General Manager (GM) Ulloa; Assistant General Manager Foote; Conservation Specialist III Zamora; Conservation Specialist II Schroeder; Administrative Assistant Macy; Legal Counsel Brunick with Brunick, McElhaney & Beckett; and Susan Bowers and Todd Corbin of the Cucamonga Valley Water District Frontier Project.

PRESENTATIONS

Susan Bowers, a consultant for Cucamonga Valley Water District (CVWD) thanked the Board for the District's participation in CVWD's Frontier Project. She updated the Board on the progress of the project and answered questions. The projected opening month is November 2009. An onsite evening gala will be held on October 17, 2009.

CONSENT CALENDAR

1. **Minutes – March 9, 2009 – Regular Meeting.**
2. **Financial Reports – March 2009.** Receive and file.
3. **AB1234 - Director and Staff Travel, Training and Meeting Report.** Receive and file CBWCD's Director and Staff Travel Training and Meeting Report reflecting business-related expenses incurred by the District.
4. **Inland Empire Utilities Agency Supplemental and Storm Water Recharge data sheets and 2008/2009 total well production chart.** Monthly data collection information for February 2009 and 2008/2009 total well production chart. Receive and file.
5. **Association of the San Bernardino County Special District membership meeting.** Authorize interested Board members and staff to attend ASBCSD's meeting on Monday, April 20, 2009 at 6:00 p.m. at Sierra Lakes Golf Club, Fontana, CA.
6. **Alternative Work Week Written Disclosure, Policy 30-3, Issue 2.** Clerical correction.

7. **Managing the Crisis: Essential Tools for Urban Water Managers Drought Conference.** Authorize interested Board members and staff to attend the conference on April 23, 2009 in Irvine, CA.
8. **American Water Works Association ACE09 Annual Conference.** Authorize interested Board members to attend "The World's Water Event" conference on June 14-18, 2009 in San Diego, CA.

Moved by Director Aldaco, seconded by Director King, and carried on a 6-0-1 vote to approve Consent Calendar items 1 through 8.

AYES: Aldaco, De Haan, Jr., King, Parker, Reddick, Vanden Heuvel
NOES: None
ABSENT: Hofer

ADDITIONS TO THE AGENDA – None

PUBLIC HEARINGS – None

PUBLIC COMMUNICATIONS – None

UNFINISHED BUSINESS – None

NEW BUSINESS

9. **Photovoltaic System Design**

Assistant General Manager Foote gave the staff report. He noted that the Facilities and Finance Committees, as well as the Board of Directors, have previously reviewed a photovoltaic option for the District's campus and concurred that the District should proceed with securing a design for the system.

Moved by Director Vanden Heuvel, seconded by Director Reddick, and carried on a 6-0-1 vote to 1) approve an agreement with Claremont Environmental Design Group (CEDG) to design a 40kW photovoltaic system for the roof of the Phase II mixed use building in the District's Facilities Master Plan, 2) allocate \$4,995 from unallocated reserves to Capital Clearing Account 58000, and 3) authorize the General Manager to sign all necessary documents.

AYES: Aldaco, De Haan, Jr., King, Parker, Reddick, Vanden Heuvel
NOES: None
ABSENT: Hofer

10. **Purchase of a Club Car "Carryall" 6 Vehicle.**

General Manager Ulloa gave the staff report. An appropriate vehicle is needed to facilitate set up and tear down activities for events such as Earth Day and the Water Fair/Open House without damaging the newly renovated Wilderness Park. A light-weight, narrow track, soft-wheeled vehicle would also be helpful with daily park and garden maintenance. After researching several options, Staff recommends the purchase of a Club Car Carryall 6 Electric Vehicle.

Moved by Director Vanden Heuvel, seconded by Director Aldaco, and carried on a 6-0-1 vote to approve the following: 1) purchase a Club Car Carryall 6 Electric Vehicle in the amount of \$10,055.25 from AA Equipment, 2) transfer \$10,055.25 from unappropriated reserves to Capital Clearing Account No. 58000, and 3) authorize the General Manager to execute all necessary documents.

AYES: Aldaco, De Haan, Jr., King, Parker, Reddick, Vanden Heuvel
NOES: None
ABSENT: Hofer

11. New District Policy #48, Mobile Phone Policy

Assistant General Manager Foote gave the staff report.

Moved by Director Vanden Heuvel, seconded by Director King, and carried on a 6-0-1 vote to approve District Policy #48 covering usage of District provided mobile phones.

AYES: Aldaco, De Haan, Jr., King, Parker, Reddick, Vanden Heuvel
NOES: None
ABSENT: Hofer

Note: Item 12 will be continued during Staff Reports due to late discovery that this agenda item had been missed.

DIRECTOR ORAL REPORTS

President Parker

- President Parker praised staff for their work on the park renovation. She also thanked staff for being gracious and working with her on the future succulent garden.
- President Parker recently visited the Santa Barbara Botanical Garden. It was an amazing garden. This facility had a gift shop and sold garden plants on site.

Director Aldaco - None

Director Vanden Heuvel

- Director Vanden Heuvel stated that he thinks the District needs its own legal opinion on whether or not Watermaster has the authority to export storage water that it is contemplating purchasing from the overlying non agricultural pool. Watermaster is asserting that they can sell and export this water and that they have their own legal opinion stating that they may do so. Attorney Brunick said that he would research this matter. GM Ulloa stated that this item will be placed on the May Board meeting agenda.

Treasurer De Haan, Jr. - None

Vice President Hofer - Absent

Director King

- Applauded staff on their handling of the recent accident involving a District truck.

Director Reddick

- Thanked staff on the handling of the recent accident involving a District truck.
- Praised staff on their success and completion with Phase I of the Facilities Improvement Project.
- Director Reddick announced that he will be sending out evaluation comment forms to the Directors for the General Manager's annual evaluation.

STAFF ORAL REPORTS

Engineering Consultant Robert Wagner - Absent

General Manager/Secretary's Report

- GM Ulloa distributed a report from Mr. Wagner updating the Board on the progress of the Recharge Master Plan and recycled water issues.
- GM Ulloa commended staff on the way they handled a recent accident that one of the District trucks was involved in.
- Wilderness Park will be ready and open for the Earth Day Festival on April 24, 2009. GM Ulloa is excited about the success of the project and congratulated staff on their hard work. President Parker has suggested growing vines up the east chain link fence to shield visitors from the graffiti in the Santa Ana Channel.

Note: Item 12 is continued during Staff Reports due to late discovery that this agenda item had been missed.

NEW BUSINESS (continued)

12. Regular Board meeting schedule change. (Resolution No. 2009-02)

General Manager Ulloa gave the staff report. Due to scheduling issues, the Board has decided to change the regular Board meeting time from 10:30 a.m. to 11:00 a.m. on the same second Tuesday of each month.

Moved by Director Vanden Heuvel, seconded by Director De Haan, Jr., and carried on a 6-0-1 vote to adopt District Resolution No. 2009-02, a resolution titled "Resolution of the Board of Directors of the Chino Basin Water Conservation District Changing the Day and Time of the Regular Meetings of the Board of Directors."

AYES: Aldaco, De Haan, Jr., King, Parker, Reddick, Vanden Heuvel
NOES: None
ABSENT: Hofer

STAFF ORAL REPORTS (continued)

Assistant General Manager's Report

- Assistant GM Foote reported that he is pleased with how the Phase I park project has progressed. He is looking toward Phase II of the Facilities Improvement Project.

Conservation Specialist III's Report

- Conservation Specialist Zamora gave a status report on the progress of the Landscape Evaluation Audit Program (LEAP). A potential water savings of 706 acre feet a year has been calculated from the 134 audits that have been completed as of March 31, 2009.
- The Professional Series Landscape Class taught by a Metropolitan Water District instructor, in both English and Spanish, will begin in May 2009.
- Staff member, Shane Kemp, has joined the Army Reserves and will begin training on June 2, 2009. He will be away on duty for six months.

Conservation Specialist II's Report

- The Demonstration Garden is in full bloom and the larger trees are currently being trimmed by an outside contractor.

Administrative Assistant's Report

- Admin. Assistant Macy handed out a sheet with pictures of the new Chino Youth Museum Water Exhibit. Ms. Macy and Ms. Arellano attended the "Reception and Ribbon Cutting" event, at the exhibit, on March 31st as the District's representatives.
- Earth Day preparations are on track. Ms. Arellano has done an excellent job coordinating and organizing the event along with the District's hired education consultant, Tanaz Farzad. GM Ulloa noted that more time and effort has been necessary to prepare for the festival, this year, due to rat damage of most of the inventory. The outdoor working staff has been extremely helpful with repairs, cleanup, and recreating needed event inventory.

Attorney Bill Brunick

- Replenishment water is worth a great deal of money. Putting Director Vanden Heuvel's comments into perspective, to move 40,000 acre feet of water out of the Chino Basin makes absolutely no sense. He doesn't know if Watermaster can or cannot sell this water outside of the Basin.

Director Vanden Heuvel requested Attorney Brunick to ask Mr. Slater and Mr. Fife and for their legal opinion and what offer they have made, along with an explanation regarding this potential water transaction. Director Vanden Heuvel also wants Attorney Brunick to discover if the 40,000 acre feet of water is exportable.

CLOSED SESSION – None

ADJOURN

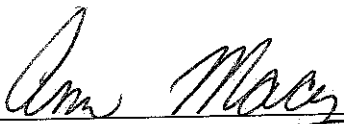
At 12:14 p.m. President Parker adjourned the meeting to the next Regular Meeting of the Chino Basin Water Conservation District to be held on Monday, May 11, 2009 at 11:00 a.m. in the District Headquarters.

APPROVED AND ADOPTED THIS 11th DAY OF MAY 2009.



Eunice M. Ulloa, General Manager/Secretary

ATTEST:



Ann Macy, Administrative Assistant