

**CHINO BASIN WATER CONSERVATION DISTRICT
REGULAR MEETING**

**District Office
4594 San Bernardino Street
Montclair, CA 91763**

TUESDAY, February 10, 2009

MINUTES

INVOCATION - President Parker gave the invocation.

FLAG SALUTE - President Parker led the audience in the flag salute.

CALL TO ORDER - The meeting was called to order at 1:09 p.m. by President Parker.

ROLL CALL

Board Members Present: De Haan, Jr., King, Parker, Reddick, Vanden Heuvel

Board Members Absent: Aldaco, Hofer

Staff and Visitors Present: General Manager Ulloa; Assistant General Manager Foote; Conservation Specialist III Zamora; Conservation Specialist II Schroeder; Administrative Assistant Macy; Legal Counsel Brunick with Brunick, McElhaney & Beckett; and Robert Wagner and David Houston with Wagner & Bonsignore.

CONSENT CALENDAR

1. **Minutes – January 12, 2009 – Regular Meeting.**
2. **Financial Reports – January 2009.** Receive and file.
3. **AB1234 - Director and Staff Travel, Training and Meeting Report.** Receive and file CBWCD's Director and Staff Travel Training and Meeting Report reflecting business-related expenses incurred by the District.
4. **Inland Empire Utilities Agency Supplemental and Storm Water Recharge data sheets and 2008/2009 total well production chart.** Monthly data collection information for January 2009 and 2008/2009 total well production chart. Receive and file.
5. **Association of the San Bernardino County Special District membership meeting.** Authorize interested Board members and staff to attend ASBCSD's meeting on Monday, February 9, 2009 at 6:00 p.m. at the San Bernardino Hilton in San Bernardino.
6. **Mid-Year FY 2008-2009 Financial Review.** Receive and file information through December 31, 2009.
7. **Revision to Investment Policy 19 – Portfolio Management Policies and Procedures.** Approve revised policy 19, effective February 10, 2009.

Moved by Director Vanden Heuvel, seconded by President Parker, and carried on a 5-0-2 vote to approve Consent Calendar items 1 through 7.

AYES: De Haan, Jr., King, Parker, Reddick, Vanden Heuvel

NOES: None

ABSENT: Aldaco, Hofer

ADDITIONS TO THE AGENDA – None

PUBLIC HEARINGS – None

PUBLIC COMMUNICATIONS – None

UNFINISHED BUSINESS – None

NEW BUSINESS

8. **Special Districts Selection Election for the Regular Local Agency Formation Commission of San Bernardino County (LAFCO) Member.**

General Manager Ulloa and President Parker gave the staff report.

Moved by Director Vanden Heuvel, seconded by Director De Haan, Jr., and carried on a 5-0-2 vote to select and support James Curatalo (Member of the Board of Directors of Cucamonga Valley Water District) from those running for the Regular Special District Member of the Local Agency Formation Commission, and authorize President Parker to sign and forward the ballot to LAFCO prior to February 13, 2009.

AYES: De Haan, Jr., King, Parker, Reddick, Vanden Heuvel

NOES: None

ABSENT: Aldaco, Hofer

9. **Association of San Bernardino County Special Districts Board of Directors Vacancy.**

General Manager Ulloa and President Parker gave the staff report. President Parker expressed her interest in running for a position as Director of the Association of San Bernardino County Special Districts.

Moved by Director Vanden Heuvel, seconded by Director De Haan, Jr., and carried on a 5-0-2 vote to nominate President Kati Parker for the position of Director of the Association of San Bernardino County Special Districts and authorize the General Manager to submit the appropriate letter of support.

AYES: De Haan, Jr., King, Parker, Reddick, Vanden Heuvel

NOES: None

ABSENT: Aldaco, Hofer

10. **Recharge Master Plan Update Status and Funding.**

Robert Wagner, from Wagner & Bonsignore, gave the staff report. He distributed a letter detailing the expected tasks that the Chino Basin Water Conservation District (CBWCD) will undertake as part of the team participating in the development of the Chino Basin Recharge Master Plan (RMP). Following, is an outline of CBWCD's scope of work for storm water optimization for the RMP:

1. Storm Water Recharge Facilities – Existing (approximately 384 hours to complete)
 - A. Describe Recharge Facilities
 - B. Describe Management Policies and Practices
 - C. Identify Local Catchment Facilities
 - D. Identify Drainage Areas for Local Catchment
 - E. Evaluate Runoff Available to Local Catchment Areas
 - F. Evaluate Runoff Available to Existing Recharge Facilities
 - G. Estimate Storm Water Available to Existing Facilities

2. Potential Storm Water Recharge Projects (approximately 486 hours to complete)
 - A. Identify New Regional Projects – Facilities
 - B. Identify New Local Projects – Facilities
 - C. Evaluate Runoff Available to New Projects/Facilities
 - D. Identify Changes to Storm Water Management Policies
 - E. Estimate Storm Water Recharge with New Facilities
 - F. Identify Supplemental Recharge Capacity for New Facilities
3. Alternatives (approximately 372 hours to complete)
 - A. Develop Alternatives to Existing Facilities – Operations
 - B. Estimate Increased Storm Water Recharge
 - C. Describe Policy Changes
 - D. Estimate Cost for Each Alternative
 - E. Describe Implementation Barriers
4. Prepare Section 5 of Project Report (approximately 232 hours to complete)
 - A. Prepare Draft Section of Report
 - B. Review Draft with Stakeholders
 - C. Incorporate Comments and Finalize

GM Ulloa and Mr. Wagner met with Mr. Van Dyk to review approximately fifty properties he has identified, within the District's boundaries above Interstate 10, which are open and undeveloped. A few of these properties may be potential recharge sites. Further research is needed.

Director Vanden Heuvel requested that Mr. Wagner update the Board, at this time, regarding the potential recharge site located at the Whispering Lakes Golf Course in Ontario. Mr. Wagner gave a PowerPoint presentation detailing the criteria that will be used to determine if this site is a viable candidate for recharge. Three basic issues are reviewed when determining if a recharge site will be selected:

1. Is the site physically capable of recharging the underlying groundwater system?
2. Will the site adversely impact existing groundwater quality?
3. Will a recharge program at this site be cost effective?

At this point, the site is still a candidate for recharge.

Moved by Director Vanden Heuvel, seconded by Director De Haan, Jr., and carried on a 5-0-2 vote to 1) Approve an increase in the funding commitment to the RMP Update by not-to-exceed \$225,000 and 2) Increase the Consulting Account 51300 from \$126,000 to \$351,000.

AYES: De Haan, Jr., King, Parker, Reddick, Vanden Heuvel
NOES: None
ABSENT: Aldaco, Hofer

DIRECTOR ORAL REPORTS

Director Aldaco - Absent

Director Vanden Heuvel

- Director Vanden Heuvel attended the Watermaster court hearing on February 2, 2009 along with GM Ulloa, District Counsel Steve Beckett, and President Parker. An enormous amount of information was communicated to the judge. Those who took the stand did a good job laying out what Watermaster is, how it was organized, and what it is doing now. At the conclusion of the hearing, the judge directed Watermaster to provide him with further briefing on three items at the next hearing which is scheduled in April 2009.

- Director Vanden Heuvel attended the State of the Santa Ana River Watershed Conference, sponsored by SAWPA, at the Ontario Convention center on January 29, 2009.
- Regarding the Whispering Lakes Golf Course pit, Director Vanden Heuvel recommended that this site be included in the portion of the RMP that will evaluate potential recharge sites.

President Parker

- President Parker attended the February 2, 2009 Watermaster court hearing and reported that those who took the stand, including Director Vanden Heuvel, did an excellent job explaining what Watermaster does.
- President Parker attended the State of the Santa Ana River Watershed Conference on January 29, 2009 along with Director Aldaco, Director Vanden Heuvel, Assistant GM Foote, and Conservation Specialist III Zamora. District staff had an information booth at this event.
- President Parker attended the "Creating Certainty in an Uncertain World" conference sponsored by the American Ground Water Association (AGWA) and the American Ground Water Trust (AGWT) at the Ontario Convention Center. District staff had an information booth at this event.
- The Landscape Alliance Technical committee, that President Parker chaired, has completed the Chino Basin Model Water Efficiency Ordinance. President Parker and Brad Buller, a consultant with Inland Empire Utilities Agency (IEUA) for the Landscape Alliance Committee, met with representatives from the City of Chino Hills, City of Rancho Cucamonga, and Monte Vista Water District to discuss the model ordinance. President Parker will be giving a presentation to the Council of Rancho Cucamonga on March 4, 2009 to familiarize them with the functions of CBWCD. The other cities within the District boundaries appear to be on board with the model ordinance.
- While visiting the various cities within the District boundaries, President Parker encouraged their representatives to use CBWCD as a resource for residents. She would like to see the District become even more of a resource for local residents. Her suggestions include:
 - Install a desk in the lobby with research and drawing materials for the public to sit and work on their own residential landscape plans.
 - Create a dozen complete residential landscape plans and have them available for the public to use.
 - Consider hiring a program director to create the residential landscape plans. This person could possibly transition into the position of education coordinator when needed.
 - Create a resource library in the new administration building for the public to use.

Treasurer De Haan, Jr.

- Treasurer De Haan, Jr. recently visited the Chino Youth Museum where the new water exhibit that the District has help fund is being built. He spoke highly of his experience at the museum.

Vice President Hofer - Absent

Director King - None

Director Reddick - None

STAFF ORAL REPORTS

Engineering Consultant Robert Wagner

- Mr. Wagner reported on the Whispering Lakes Golf Course pit under action Item 10.

General Manager/Secretary's Report

- GM Ulloa attended the "Creating Certainty in an Uncertain World" conference sponsored by AGWA and AGWT. Due to a shortage of time, she will send her notes from the conference to the Board in an email.
- Debbie Figoni is no longer employed by the City of Ontario and has expressed interest in helping the District to develop the residential landscape templates for public use. GM Ulloa will continue discussions with her to determine if the District can use her assistance.
- Due to a shortage of time, the LEAP team presentation will be given at the March Board meeting.

Assistant General Manager's Report – None

Conservation Specialist III's Report - None

Conservation Specialist II's Report - None

Administrative Assistant's Report - None

Attorney Bill Brunick - None

CLOSED SESSION - None

ADJOURN

At 2:30 p.m. President Parker adjourned the meeting to the next Regular Meeting of the Chino Basin Water Conservation District to be held on Monday, March 9, 2009 at 10:30 a.m. in the District Headquarters.

APPROVED AND ADOPTED THIS 9th DAY OF MARCH 2009.



Eunice M. Ulloa, General Manager/Secretary

ATTEST:



Ann Macy, Administrative Assistant