
PERSONNEL COMMITTEE MEETING

**Chino Basin Water Conservation District
District Office
4594 San Bernardino Street
Montclair, CA 91763**

Tuesday, November 13, 2018

12:00 p.m.

MINUTES

CALL TO ORDER

Chair Grupposo called the meeting to order at 12:19 p.m.

ROLL CALL

Committee Members Present:

Committee Chair Marc Grupposo
Director Margaret Hamilton
Director Gil Aldaco (in place of Gulmahamad)

Committee Members Absent:

Director Hanif Gulmahamad

Staff Present:

Vivian Castro, Kristen Weger, Scott Kleinrock, Dave Schroeder, Brandon Burgess, Danny Akers, Marisela Lopez, Judy Taylor, Mary Gandara, Monica Curiel, Jenna Hoover, Omone Abu, Robert Sotomayor, Victoria Kramer.

Public:

Division 7 Director-Elect, Ryan Sonnenberg

PUBLIC COMMUNICATIONS

This is the time and place for the general public to address the Personnel Committee about subjects that do not appear elsewhere on the agenda. Due to Brown Act requirements, action will not be taken on any issues not on the Agenda however; the Personnel Committee may refer comments and concerns to staff or request the item be placed on a future agenda.

DISCUSSION ITEMS

1. **Staff Workshop.** Quarterly Personnel Committee check-in with District employees.

Personnel Committee Chair Gruppiso provided staff an update on personnel changes. He and Directors Hamilton and Aldaco also provided staff an opportunity to discuss their thoughts and provide comments on personnel, staffing, and related issues.

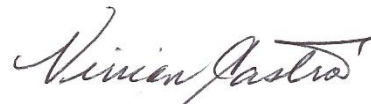
2. Update on Recruitments. Review and discuss status of recruitments.

This item was taken up first. Acting Executive Director Vivian Castro provided Committee members and all staff an update on two recruitments. The position of Board Clerk/Administrative Coordinator has been offered to Katherine Park. She is scheduled to start on Friday, November 16. The Community Programs Manager position recruitment should be finalized within the next few weeks. Ms. Castro, Ms. Weger, and Mr. Kleinrock exited the room after the update.

ADJOURN

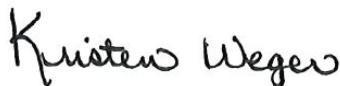
The Personnel Committee adjourned at 1:44 p.m. to the next Regular Meeting of the Chino Basin Water Conservation District, which will be held on December 10, 2018 at 10:00 a.m. at District Headquarters.

APPROVED AND ADOPTED THIS 10th DAY OF DECEMBER 2018.



Vivian Castro, Acting Executive Director

ATTEST:



Kristen Weger, Deputy Executive Director